



# CAMPUS CRIME ALERT

Thursday, October 03, 2002

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The purpose of this alert is to notify Wellesley College community members about a theft that occurred in Founders Hall sometime between Thursday, September 26, 2002 and Monday, September 30, 2002. Please help us distribute this information by e-mailing this notice to friends and colleagues or by posting it on bulletin boards located throughout the campus.

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On Thursday, September 26, 2002, at approximately 5:15 pm, a Wellesley College faculty member left her Gateway laptop computer in her locked office in Founders Hall. When she returned to her office on Monday, September 30, 2002, the laptop was missing. The laptop was stored in a laptop backpack in the faculty member's locked office. There are currently no suspects or witnesses to this crime.

This incident is the fourth theft of computers and/or computer equipment from Founders Hall within the past one-year and a half. In the previous reported incidents, the suspect(s) took the equipment from locked rooms or areas in the building. The Wellesley College Police are continuing to investigate these crimes and asks that anyone with information regarding these thefts contact us at 781-282-2121. We have also increased our patrols of the buildings in the academic quad in an attempt to deter future similar incidents.

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We ask that all community members follow these safety and security recommendations in order to secure personal and College property in campus offices and areas:

- If you have a computer, a laptop, or other high-value equipment in your office, lock the equipment to a fixed object. For all College-owned computers, the IS Department supplies locks. For personally owned computers or equipment, you may purchase a lock at the College Book Store. If you do not have an appropriate lock, contact either Wayne Randall, IS Department (x3112) or the Wellesley College Police Department (x2121).
- Lock personal items such as wallets, purses, or pocketbooks in desk drawers or file cabinets.
- If you intend to be away from your office for any length of time, lock your office door.
- If you see someone in your building, office or area that looks lost or simply "out of place," immediately contact the Police Department at x 5555.
- Keep petty cash or other money secured in a controlled area. Develop sound procedures for accounting for the money at the end of each business day.
- Develop a policy requiring the last person out of the office to secure all ground-level windows and doors, and turn off selected lights.
- Contact the Police Department to have a crime prevention survey conducted in your office or area.
- Visit our web site for more information on how you can create a safer environment for you, your friends, and family ([www.wellesley.edu/Police/Crime\\_Prevention/intro.html](http://www.wellesley.edu/Police/Crime_Prevention/intro.html)).