



The Commonwealth of Massachusetts

Department of State Police

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GOVERNOR

KERRY HEALEY
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ROBERT C. HAAS
SECRETARY

COLONEL MARK F. DELANEY
SUPERINTENDENT

Division of Standards and Training
Training Section – State Police Academy
340 West Brookfield Road
New Braintree, Massachusetts

September 19, 2006

Special State Police Officers and Administrators,

A one hundred and twenty (120) hour Reserve Intermittent training program has been scheduled to take place from **Wednesday, December 27, 2006 to Thursday, January 18, 2007 at Framingham State College, 100 State St., Framingham, MA 01701 in the Whittemore Library, Room 222.** Classes will NOT be held on Monday January 1, 2007 and Monday January 15, 2007. Parking will be available in the State Street Parking lot; the first parking lot on the right as you enter campus from the Route 9 ramp onto State Street. The campus police will distribute parking passes on the first day of class. The training will begin promptly at 8:00 AM and will conclude at 4:30 PM. Attendance is mandatory for the entire program and homework will be assigned. Three exams will be given and a passing score of 70 percent is required for each exam. A minimum of 20 officers will be needed to conduct this training program up to the maximum of 30. The registration form is attached and must be submitted to Sergeant Stephen Bedard, 340 West Brookfield Road, New Braintree, MA 01531 by fax at (508) 867-1100 or by e-mail at stephen.bedard@pol.state.ma.us by November 10, 2006.

The 120-hour Reserve Intermittent class is being offered to allow officers to apply for appointment to the position of special state police officer by meeting one of the equivalencies. The total hours of training must be equal to or greater than 300 hours as stated in 515 CMR 5.05. Personnel employed by SSPO agencies are eligible for this training. The program involves classroom training only. Physical training, drill instruction, defensive tactics, water safety, firearms training, CPR, First Responder, and emergency vehicle operation are NOT included in this training. Trooper Lavigne can provide the course of study if needed.

To comply with #6 of the Equivalent Training Guidelines, applicants for appointment to the position of special state police officer must:

1. Complete the **120-hour Reserve Intermittent training program** and submit a copy of the certificate with the application. The officer will be given **120** hours towards the 300 hours required.
2. Have a minimum of **2-years experience** as a full time police officer, approximately 4,000 hours, and submit a letter of recommendation from the chief/director with the application stating this requirement has been fulfilled. The officer will be given **80** hours towards the 300 hours required.
3. Complete the **Basic Life Support for Healthcare Providers (CPR/AED)**, or an equivalent certification, within the previous 12 months from the date of application and provide a copy of the certificate with the application. The officer will be given **8** hours towards the 300 hours required.

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4. Complete **First Responder** training within the previous 3 years from the date of application and provide a copy of the certificate with the application. The officer will be given **24** hours towards the 300 hours required.

Applicants for appointment to the position of special state police officer may complete the remaining 68 hours needed towards the 300-hour requirement in any of the following ways. Copies of all certificates must be included with the warrant application.

1. Firearms training required for those officers who will be carrying a firearm as a condition of employment may apply these training hours. The hours given will be the actual hours trained by a qualified firearms instructor.
2. Motor vehicle law training required for those officers who will be enforcing Chapter 90 as a condition of employment. The officer will be given 24 hours for the class.
3. Defensive tactics instruction provided by a qualified instructor. The hours given will be the actual hours trained by a qualified defensive tactics instructor.
4. Associates degree in criminal justice or a related field – 60 hours.
5. Bachelor's degree in criminal justice or a related field – 120 hours.
6. Masters degree in criminal justice or a related field – 150 hours.
7. Additional police training provided by the Massachusetts State Police, the Massachusetts Police Training Committee, the Massachusetts Association of Campus Law Enforcement Administrators, International Association of Campus Law Enforcement Administrators, Northeast Colleges and Universities Security Association, or other qualified police instructors. The hours given will be the actual hours trained by a qualified instructor.

The Massachusetts State Police Certification Unit, 485 Maple St., Danvers, MA 01923, (978) 538-6128 will make the final determination regarding the application for appointment. Approval for all applicable equivalencies must be obtained from the Certification Unit.

Stephen T. Bedard

Stephen T. Bedard
Sergeant
Massachusetts State Police

**Massachusetts State Police Academy
Special State Police Officer Training Registration Request**

COURSE TITLE: 120-HOUR RESERVE INTERMITTENT TRAINING

COURSE DATES: DECEMBER 27, 2006 to JANUARY 18, 2007
FRAMINGHAM STATE COLLEGE

STUDENT INFORMATION

LAST NAME: _____ **FIRST NAME:** _____ **MI:** _____

RANK: _____ **DOB:** _____ **ID#:** _____ **SSN:** _____

DEPARTMENT/AGENCY: _____

MAILING ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

TELEPHONE: (____) _____ **FAX:** (____) _____

ACKNOWLEDGMENT

I hereby acknowledge that I read and understand the rules and regulations for attending training classes at the Massachusetts State Police Academy. I understand that any infraction may result in my dismissal from this training session and notification to my department.

STUDENT SIGNATURE _____
DATE

AUTHORIZATION

I hereby stipulate that the student will be employed by the sponsoring agency during the periods of participation in this program, and that the employing agency assumes responsibility for all necessary medical expenses from injury and/or illness incurred during training as well as any lost wages that might apply.

PRINT NAME OF AUTHORIZING OFFICIAL _____
TITLE

SIGNATURE OF AUTHORIZING OFFICIAL _____
DATE

Forward requests to:
Sergeant Stephen Bedard
Massachusetts State Police Academy
340 West Brookfield Rd., New Braintree, MA 01531
(508) 867-1553 Phone (508) 867-1100 Fax stephen.bedard@pol.state.ma.us

The following rules shall be observed by all persons attending training programs at the Massachusetts State Police Academy:

ALCOHOL - DRUGS: No person shall attend a class or meeting with the odor of alcoholic beverages on their breath. Possession or consumption of drugs or alcoholic beverages at the facility is prohibited, except for controlled drinking demonstrations at the Intoximeter Schools. Violation of this rule will result in immediate dismissal.

ATTENDANCE: Each student shall notify the class supervisor if it is necessary to be absent for any reason from the scheduled classes. Certificates may be withheld for students missing areas of instruction.

ATTIRE: All persons attending programs sponsored by the Massachusetts State Police Academy shall attend classes dressed in the following acceptable attire:

- A. Male personnel: - official department uniform; or - a suit or sports jacket with dress shirt and tie, or sports shirt and sweater; or - slacks with coordinated open-collared shirt.
- B. Female personnel: - Official department uniform; or - a dress; or - skirt and blouse or sweater combination; or - slacks and coordinated blouse.
- C. Blue jeans / dungarees are NOT acceptable attire and shall not be worn unless approved in advance by the instructor due to necessities of the training.

CONDUCT: While attending the facility your conduct both on and off the campus reflects upon the Academy and your agency. Conduct unbecoming an officer will be dealt with accordingly.

DORMITORY ROOMS: Linen shall be issued and signed for upon your arrival. Upon departure, beds shall be stripped by the student and linen turned in. Cleanliness of dormitory rooms shall be the responsibility of each officer. Rooms shall be subject to periodic inspection. Towels are not provided.

FIREARMS: Firearms shall not be worn visibly in the facility or on campus unless the student is wearing a distinguishable police uniform or displaying his/her badge of office. Officers are encouraged to secure weapons in the firearms storage lockers located outside the mess hall. Firearms shall not be stored in the dormitory areas under any conditions.

FOOD AND DRINK: Food or drink shall only be consumed in designated area and shall not be consumed or kept in dormitory rooms.

GAMBLING: Gambling in any form is prohibited.

LOUD NOISES: Officers shall not engage in loud noises in the hallways and shall not use vulgar or unprofessional language or behavior.

PARKING: Officers shall park their automobiles in the front parking area only. Parking in assigned areas is prohibited. All vehicles shall be secured.

SMOKING: The Massachusetts State Police Academy prohibits smoking in all inside areas. Smoking is permitted only in designated outside areas. Cigarette butts shall be properly disposed of.

TELEPHONE CALLS: Coin operated telephones are provided in the front lobby and dormitory areas. All messages received by the Duty Officer shall be posted or delivered by staff personnel depending upon the urgency of the message. The Academy Duty Officer can be reached at (508) 867-1000.

USE OF GYMNASIUM: When no classes are in session, those wishing to use the gym and all equipment may do so at their own risk and in accordance with Academy guidelines. Gym shoes and appropriate clothing shall be worn at all times. No person shall use any Department fitness facility, unless a waiver form has been submitted.

RECRUIT CONTACT: The Academy's primary mandate is recruit training. The recruit academy must take precedence over all other activity at the facility. Recruits undergo weeks of strict paramilitary training. Academy students and guests shall not engage recruits in unnecessary conversation nor subject them to any harassment. Speaking to a recruit may cause problems for the recruit. **ALL personnel are forbidden from the area of the recruit academy living quarters.

INFRACTIONS: Infractions of any of the foregoing rules may result in dismissal from the training program and / or subsequent Academy programs, and an incident report may be sent to the officer's agency. Any unwarranted damage to the facility or equipment or failure to return Academy property shall result in direct billing to the officer, with a copy to the officer's agency.

DIRECTIONS TO FRAMINGHAM STATE COLLEGE

From the Massachusetts Turnpike (I-90):

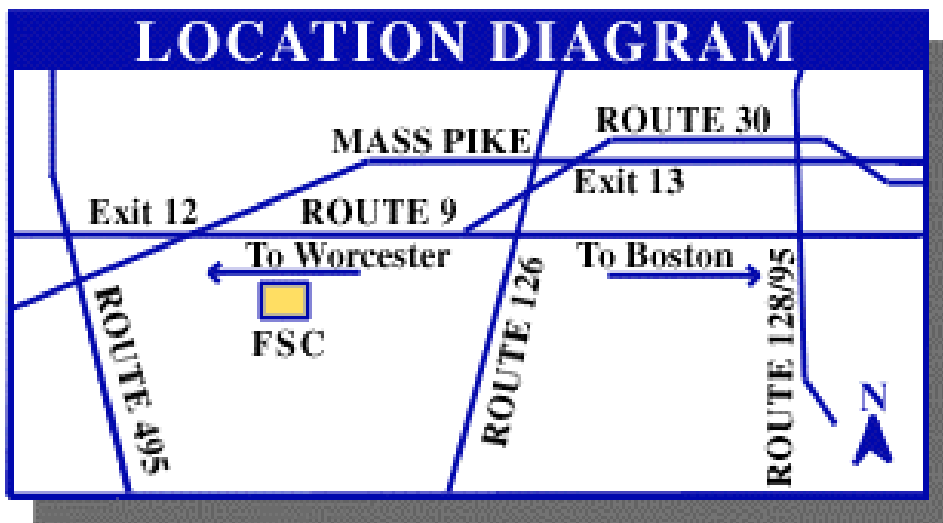
Take Exit 12, follow Rt. 9 East two miles to the Edgell Rd.-Main St., Framingham Exit. Take your first right onto State Street and the Framingham State Campus. Follow a few blocks through campus. To reach the Maynard Street Lot, take your first right on Maynard; the lot is approximately one block down on your left. To reach the Maple Street lot, follow State Street a few blocks past the campus, to the intersection of State and Maple Streets.

From I-95 (Route 128):

Take Exit 25 to the Massachusetts Turnpike (I-90) West, and follow the directions above.

From Route 495:

Take Exit 22 to the Massachusetts Turnpike (I-90) East, and follow the directions above.



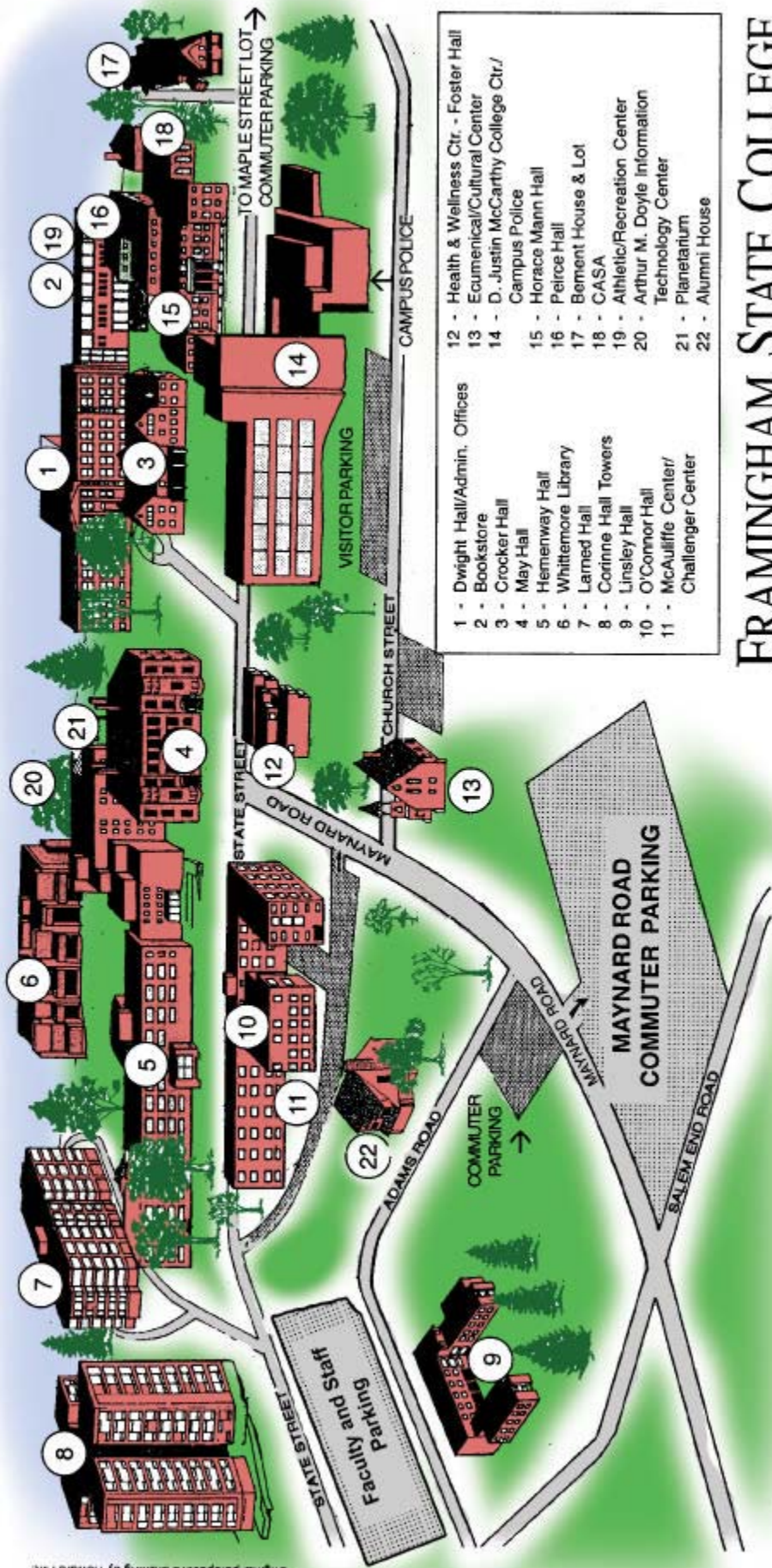
Parking

Visitors should go to Campus Police, located in the College Center, first for a parking pass. Campus Police will instruct visitors where to park.

Please anticipate a 5-minute walk from the parking facility to the main campus.

*Handicapped accessible parking is available.

Original perspective drawing by Howard Hitt.



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|---|--|
| 1 - Dwight Hall/Admin. Offices | 12 - Health & Wellness Ctr. - Foster Hall |
| 2 - Bookstore | 13 - Ecumenical/Cultural Center |
| 3 - Crocker Hall | 14 - D. Justin McCarthy College Ctr./Campus Police |
| 4 - May Hall | 15 - Horace Mann Hall |
| 5 - Hemenway Hall | 16 - Peirce Hall |
| 6 - Whittemore Library | 17 - Bement House & Lot |
| 7 - Larned Hall | 18 - CASA |
| 8 - Corinne Hall Towers | 19 - Athletic/Recreation Center |
| 9 - Linsley Hall | 20 - Arthur M. Doyle Information Technology Center |
| 10 - O'Connor Hall | 21 - Planetarium |
| 11 - McAuliffe Center/Challenger Center | 22 - Alumni House |

FRAMINGHAM STATE COLLEGE

100 State Street, P.O. Box 9101
 Framingham, MA 01701-9101
 Admissions Tel. 508-626-4500
www.framingham.edu



WILLIAM F. WELD
GOVERNOR

KATHLEEN M. O'TOOLE
SECRETARY

COLONEL REED V. HILLMAN
SUPERINTENDENT

*Department of State Police
Special Licensing Unit*

20 Somerset Street, 9th Floor, Room 1

Boston, Massachusetts 02108

(617) 727-6128 (Voice)

(617) 727-6021 (Fax)

March 20, 1997

TO: Directors of Security, Special State Police Agencies

FROM: Captain John T. Flynn, Special Licensing Unit

SUBJECT: EQUIVALENT TRAINING GUIDELINES, SPECIAL STATE POLICE APPLICANTS

Guidelines for the evaluation of equivalent training credentials submitted by special state police applicants are as follows. Please submit the appropriate documentation for each candidate along with the standard application, fee, and fingerprint cards (2). Additionally, for all categories of equivalent training noted, the applicant must have successfully completed the Massachusetts Criminal Justice Training Council's 120 hour, Reserve/Intermittent Police Academy. Forward a copy of the academy certificate with the application.

1. Graduate of accredited Universities/Colleges located in Massachusetts, granted a Master, Baccalaureate, and/or Associate Degree in Criminal Justice. (1)
 - Copy of University/College Diploma
 - Transcript of grades.
2. Graduates of Correction Officer Academies administered by the Commonwealth of Massachusetts Department of Corrections pursuant to D.O.C. policy 103 DOC 218.
 - Copy of academy diploma.
3. Graduates of Correction Officer Academies administered by the Massachusetts County Sheriff's Departments.
 - Copy of academy diploma.
 - Syllabus of academy program. Indicating the course content consists of a minimum of the 120 CORE I and 80 hour CORE II, basic training curriculum approved by the Massachusetts Sheriff's Association Education and Training Committee.

4. Graduates of the Massachusetts State Police Academy or Municipal Police Academies administered by the Massachusetts Criminal Justice Training Council.
 - Copy of academy diploma.
5. Graduates of Police Academies administered by the Police Training Councils of other states, the Federal Government or U.S. Military. (2)
 - Copy of the academy diploma.
 - Copy of the course syllabus.
6. Graduates of M.C.J.T.C. Reserve/Intermittent Academy who have accumulated practical police experience.(3)
 - Copy of academy diploma.
 - Detailed resume from applicant outlining police experience.
 - A letter of recommendation from each Chief of Police who has employed the applicant, specifically noting the total number of hours the candidate was employed as an officer and a statement that the officer performed the functions of a regular patrol officer while so employed.

NOTES:

(1) Graduates of accredited Universities/Colleges outside of Massachusetts must submit a course syllabus of the degree program. Degrees must be in the field of Criminal Justice, if a question exists, concerning this issue, the Commonwealth of Massachusetts Board of Regents of Higher Education will be consulted.

Applicants may be required to successfully pass an exam on Massachusetts Criminal Law prior to appointment.

(3) The Department requires an applicant to have a minimum of 2 years experience as a police officer, approximately 4,000 hours.

If there are questions regarding these guidelines, please contact me directly.

Captain John T. Flynn

JTF/mcp

