



**Wellesley College**

Student Financial Services

106 Central Street, Wellesley, MA 02481-8294

Phone: (781) 283-2360 Fax: (781) 283-3636

Email: [finaid@wellesley.edu](mailto:finaid@wellesley.edu)

**STUDY AWAY COST VERIFICATION FORM**

This form serves as a **Consortium Agreement** so that you may use some or all of your financial aid award for an approved Study Away program. Study Away includes all approved international programs, as well as any 12 College Exchange program and the Williams-Mystic Seaport Program. As your home institution, Wellesley College can transfer a portion of your financial aid to another school program as long as the Study Away Office has approved the program in advance and you have been granted official Study Away status. In addition, you must have completed all necessary documentation in the Student Financial Services. Official Study Away status means that Wellesley College will consider you to be a fully registered student. This agreement specifies that only one institution, the "home institution," may award you federal or state financial aid. You may receive financial assistance from the host school or program as long as that funding is not from the federal or state government. As with any outside awards, you are required to notify the Student Financial Services if you do receive any assistance directly from your host institution.

Please complete the front part of this form and then forward it to your Study Away host institution. A representative of that institution should complete the reverse side and return the completed form to the Student Financial Services. **We cannot continue processing any financial aid award for you until we have received this completed form. If you are attending two different Study Away programs, you must complete one of these forms for each program.**

Your eligibility for aid while on a Study Away program is based in part upon the overall cost of your program as certified on this form by your host institution. While attending a Study Away program, your work-study award will be canceled. You and/or your family must make up for the absence of the work-study portion of your aid award, since work-study cannot be used away from Wellesley College.

Any financial aid you receive from Wellesley College will be applied to your student account. Once you have received a bill from your host institution, you must present it to Student Financial Services who will arrange for the funds to be transferred. Funds cannot actually be transferred until they are received by the College, i.e., the Federal Stafford Loan check has been received and endorsed, Federal Perkins Loan promissory note signed, Federal Pell Grant processed, state scholarship certified and paid to Wellesley College, etc. It is your responsibility to ensure that the necessary paperwork has been completed in Student Financial Services.

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**TO BE COMPLETED BY THE STUDENT:**

1. Student Name: \_\_\_\_\_ SS#/CollegeID#: \_\_\_\_\_

2. Permanent Address: \_\_\_\_\_ Leave Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

3. I will be attending the following Study Away Program: \_\_\_\_\_

Please send all funds on my Student Account to the Program address: \_\_\_\_\_

For: 1. Fall semester [ ] 2. Spring semester [ ]

4. Have you applied or will you be applying for financial assistance from any source other than Wellesley College?

Yes [ ] No [ ]

If yes, please list source(s) and amounts if known: \_\_\_\_\_

5. I certify that the above information is true and complete and that I will notify the Wellesley College Student Financial Services of any changes.

**STUDENT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

Student Name: \_\_\_\_\_ S.S.#: \_\_\_\_\_

**TO BE COMPLETED BY THE STUDY AWAY HOST INSTITUTION:**

1. Name of Program: \_\_\_\_\_

2. Program Address: \_\_\_\_\_

3. Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

4. Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

5. Starting Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

6. Enrollment Status:                      Less-than half time [  ]                      Half time [  ]                      Full Time [  ]

7. Estimated Costs : Please complete in U.S. Dollars and attach any additional information.                      8. Financial Aid from Consortium Institution Consortium Institution will award the following financial aid:

Tuition/Fees                      \$ \_\_\_\_\_  
Room                                      \_\_\_\_\_  
Board                                      \_\_\_\_\_  
Books                                      \_\_\_\_\_  
Personal                                  \_\_\_\_\_  
Travel                                      \_\_\_\_\_  
Other (specify)                      \_\_\_\_\_  
**TOTAL**                                  \$ \_\_\_\_\_

Grant                                      \$ \_\_\_\_\_  
Loan                                        \_\_\_\_\_  
Work                                        \_\_\_\_\_  
**TOTAL**                                  \$ \_\_\_\_\_

Student is applying for, but has not yet been awarded, financial aid. Consortium agrees to provide Wellesley College with above information if any award is made.

9. Transferable aid should be made payable to: \_\_\_\_\_

Address funds should be sent to : \_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATIONS**

- 1. The Host Institution certifies that the student has been accepted for the program listed above in #1.
- 2. The Host Institution agrees that only Wellesley College will award or disburse any federal or state financial aid to the student, including the Federal Pell Grant. Further, the Host Institution agrees to notify the Wellesley College Student financial Services if it offers any financial assistance to the student for the enrollment period listed above.
- 3. Wellesley College agrees that it will maintain all records related to the student's financial aid.
- 4. The Host Institution agrees to notify the Wellesley College Student Financial Services if the student changes her enrollment status or withdraws from the program before its completion or if any of the charges listed above in #7 changes during the period of enrollment. An academic transcript upon written request of the student will evidence satisfactory completion of the program.
- 5. Should the student be eligible for any financial assistance from Wellesley College, Wellesley College agrees to provide payment to the Host Institution, provided that the student has completed his or her application and all other necessary paperwork and the funds have been received by Wellesley College.

**STUDY AWAY (HOST) INSTITUTION**

**WELLESLEY COLLEGE**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date  
Director, Student Financial Services, Wellesley College

\_\_\_\_\_  
Title

**Mail or Fax to:      Student Financial Services  
                                 Wellesley College  
                                 106 Central Street, Wellesley, MA 02481-8203**

\_\_\_\_\_  
Date