

# Arts Supplement Guidelines

## from the Wellesley College Art Department

The Wellesley College Art Department has provided the following guidelines for students who are planning to submit the Common Application Arts Supplement to Wellesley.

- Send copies only:** Please send copies of your work since Wellesley does not return supplementary materials.
- Format:** Members of the Art Department faculty will review documentation of visual arts portfolios submitted in the form of slides or digital CDs. Slides are preferred because sometimes the CD fails to open properly. Digital images will be reviewed on a Macintosh computer in "Preview" mode unless the work has been assembled into a standard PowerPoint slide show.
- Number of images:** Regardless of format, a visual arts portfolio should consist of 10 to 20 images, which may include some detail views. Please do not send a visual arts portfolio if you have fewer than 10 works to show us. Short (three minute) animation or video projects may also be included in the portfolio.
- List of work:** Please provide a list of the submitted work including title, medium, and dimensions (height x width x depth). It is also helpful to know whether the work was made as part of a class or under the direction of a particular teacher.
- Helpful tips:** The most useful portfolios include examples of freehand drawing, both as finished works and quick process sketches. Work completed in the last two years is considered most relevant to our assessment.
- What not to send:** Please do **not** send copies of the following:
- Cartoon characters
  - PowerPoint presentations from other academic research
  - Examples of brochures, newsletters, or clothing designs
  - Samples of calligraphy
  - Random video clips
  - Links to personal web pages
- While these endeavors may be creative, they rarely enhance a student's application.