

*Wellesley College*

ELISABETH KAISER DAVIS DEGREE PROGRAM

Wellesley College  
Board of Admission  
106 Central Street  
Wellesley, MA 02481-8203

Dear Applicant:

I am delighted that you are applying to the Elisabeth Kaiser Davis Degree Program at Wellesley College. In this application you are asked comprehensive questions so the Board of Admission will know you better and make the most informed decision about your candidacy. We want to know what you have done throughout your high school career both in and out of the classroom. We will look at your intellectual accomplishments as well as your personal achievements.

Your application will be reviewed by the Board of Admission, which is comprised of admission professionals, current Wellesley students, and professors. You will be evaluated on the strength of your academic program and performance, recommendations, and other information you choose to submit. The essays are a critical part of this application. Please give them the thought and attention needed to demonstrate your best work. This is not just an exercise. We need to see how well you write. Remember good writing is not just good grammar. Tell us about who you are. Be honest. Give us a window into your life, your thinking. The essays deserve your best effort.

The Wellesley College Honor Code emphasizes integrity, self-government, and responsibility. Every student who matriculates at Wellesley agrees to abide by the Honor Code in her academic and personal life. This application is one of your first steps in working with the College, and we hope you will keep our values in mind as you fill out the enclosed forms, knowing that we respect principled judgments. If you would like to read our statement, you can find it on our website at [www.wellesley.edu/DeanStudent/StudHandbook/honorcod.html](http://www.wellesley.edu/DeanStudent/StudHandbook/honorcod.html). Students live by the Honor Code at Wellesley, giving us the foundation for true academic freedom and a tolerant and just community.

Let me suggest you visit the campus if you have not already been here. We would be happy to schedule an interview and give you a tour. Interview appointments can be made for any weekday, excluding dates in February and March. Interviews are also available on Saturdays during the academic year. We invite you to attend one of our scheduled Campus Days for prospective Davis Scholars.

Wellesley has a multicultural student body where students learn from each other as well as from their formal courses. You are invited to sit in on classes and speak with professors and students while you are on campus. Spending some time with us will give you a full appreciation of our diverse community as you are applying. If you have already visited, we are pleased you got to know us better.

On behalf of the Board of Admission, I welcome you to the application process. I hope you will find this to be an enjoyable adventure. If you have further questions, please feel free to call or write me.

Sincerely,



Jennifer Desjarlais  
Dean of Admission

## APPLICATION INSTRUCTIONS

- Included in this application are all the necessary forms to apply for admission to the Elisabeth Kaiser Davis Degree Program.
- Financial Aid forms are **not** included. Please request these forms directly from the Office of Student Financial Services.
- Please include with your application an application fee of \$50 or a letter verifying the need for a fee waiver.

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### Deadlines **U.S. citizens: February 15** **International students: January 15**

Applications are considered once a year for fall semester entrance only. Notification of the admission decision from the Board of Admission will be mailed by early April. No application will be considered until all materials listed below are received. You are responsible for making sure all documents reach our office by the deadline.

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## Required Credentials

### 1. Application Part I and Part II

Please return Part I, along with your check or fee waiver request, as early as possible before the February 15 deadline. By submitting Part I early, the Board of Admission can begin to process your application and keep you updated on missing credentials. Part II of the Application is due by February 15.

### 2. Application fee of \$50

The application fee of \$50 should be drawn on a U.S. bank, made payable to Wellesley College, and sent to the Board of Admission, Wellesley College, Green Hall/Room 240, 106 Central Street, Wellesley, MA 02481-8203.

An applicant requesting an application fee waiver should enclose a letter from a counselor or a financial aid officer explaining the need for a waiver. The application cannot be processed without the fee or the letter verifying the need for a fee waiver.

### 3. Resume

Wellesley strongly recommends that you submit an up-to-date resume with your completed application form.

### 4. Secondary School Transcript

Please submit an official transcript from the high school from which you graduated. If you received a High School Certificate of Equivalency, please submit official G.E.D. scores and a high school transcript for the years you attended. A form for requesting your high school transcript is enclosed and should be sent to your high school after checking with the school for procedures and fee information.

### 5. College Transcripts

Please submit official transcripts from all colleges and universities you have attended. A form for requesting this information is enclosed and should be sent to the Registrar of the colleges you attended. You should check with the school for procedures and fee information before requesting a transcript. Transcripts must be sent directly from the college.

### 6. Interview

A personal interview is required for all Davis Degree applicants. Please make your appointment *at least two weeks before the application deadline of February 15*.

You may call the Board of Admission at 781-283-2270 to make an appointment at any time during the year. Or, if you live outside of Massachusetts, we can usually arrange an alumna interview off campus. You may only have one interview.

### 7. Three Recommendations

Please send a recommendation form to each person you have listed as a reference on the application. Academic recommendations are the most helpful for the admission committee. If you have been out of school for several years and are therefore unable to obtain academic recommendations, you may submit a recommendation from an employer or supervisor in community activities where you have worked. Recommendations from friends and relatives are discouraged. *Three recommendations are required.*

### 8. Form for Transfer Credit

This form must be completed by any applicant who is applying for transfer credit. Please list the courses that you will be taking during the spring semester on this form and return it to our office by the deadline date.

#### Students for whom English is a Second Language

A high level of fluency in all areas of the English language—including reading, writing, and speaking—is required of all applicants, since Wellesley does not offer courses in intensive English or in English as a Second Language (ESL).

The TOEFL (Test of English as a Foreign Language), **or** the (ELPT) SAT II: English Language Proficiency Test is strongly recommended for all students for whom English is not their first language and who have been studying in English for less than five years.

Please indicate the date you took/will take the exam; all exams must be taken by the January 15 application deadline for international applicants.

Information about registering for the TOEFL may be obtained by writing or calling: TOEFL/TSE Services, P.O. Box 6151, Princeton, New Jersey 08541-6151 USA, Telephone: 609-771-7500, or Fax 609-771-7100. Or visit the TOEFL website at: [www.toefl.org](http://www.toefl.org)

### Optional Credential

#### Arts Background Supplement

Candidates are welcome to submit audiotapes/CDs of music performances or art on 35mm slides. The material will be evaluated by the appropriate department and will not be returned to the applicant. Videos will not be reviewed. Please include the Arts Background Supplement Form when submitting your materials. To download this form, go to [www.Wellesley.edu/Admission/application](http://www.Wellesley.edu/Admission/application) and click on Wellesley College Application Supplement only. The Arts Background Supplement is within this document.

### Transfer Credit

#### Course Descriptions and Degree Requirements

You must submit official course descriptions and a statement of degree requirements for all courses for which you expect to receive transfer credit. The descriptions and degree requirements must be from the period of time you were enrolled. If you have a catalog from the year in which you took the courses, you may photocopy this information yourself. If not, it is your responsibility to assure that all information is sent from the Registrar of the institution. You may request this information when you mail the enclosed Form for College Transcript requesting your transcript.

#### Transfer Evaluation

The College will accept for transfer credit only those courses which are comparable to courses offered in the liberal arts curriculum at Wellesley, and for which a grade of C or better was earned at an accredited college or university. Wellesley does not accept credit for distance learning or Web-based courses.

Accepted candidates will be sent a tentative evaluation of their credit status soon after the time of admission. You must complete 16 units (64 semester hours) at Wellesley in order to receive a Wellesley degree.

### Fees

The costs for the Davis Degree Program in 2003–2004 are as follows:

#### Nonresident

Each one-semester course:	\$3,647.00
Parking, per semester:	\$50.00
Fees (per course) :	\$78.00
*Health insurance fee:	\$1,000.00

#### Resident

Tuition, per year	\$29,176.00
Room and Board, per semester	\$9,202.00
Fees (per semester)	\$620.00
*Health insurance fee	\$1,000.00

\*A student may waive the health insurance plan if she presents evidence of equivalent coverage.

### Financial Aid

**To be considered for Wellesley College funds, you must initiate your application for financial aid prior to receiving your admission decision.**

Financial Aid at Wellesley is handled through the Office of Student Financial Services (SFS) rather than the Office of Admission in order to insure admission according to ability rather than financial considerations.

As a Davis Scholar applicant, you must file the following four documents in order to apply for financial aid:

1. **Wellesley College Financial Aid Application for Davis Scholars**
2. **Free Application for Federal Student Assistance (FAFSA)**
3. **Financial Aid Profile of the College Scholarship Service (CSS)**
4. **Complete copies of your latest federal income tax return filed with the Internal Revenue Service, along with your spouse's return (if married)**

#### For More Information and To Obtain Forms

All questions concerning financial aid should be directed to the Office of Student Financial Services (SFS) at the College. You may obtain financial aid forms by calling SFS at 781-283-2360, or you may download forms from the SFS website at: [www.wellesley.edu/SFS/](http://www.wellesley.edu/SFS/).

#### Deadlines

The deadlines for filing the various required forms range from January 15 to February 15. The complete list of deadlines is included with the financial aid application materials.

#### Notification

Applicants will be notified of the action on their financial aid application at the time they receive the admission decision from the Board of Admission. For all U.S. citizens and permanent residents of the U.S., admission decisions are made without regard to an applicant's request for financial aid.

#### For International Students Only

**Financial aid is available for only a limited number of international students.** Therefore, admission is highly competitive for students who apply for financial assistance. Wellesley's established policy for international students who apply for financial aid is to accept only those students for whom the College can provide the necessary financial support.

For international students, three documents are required:

1. **Wellesley College Financial Aid Application for Davis Scholars**
2. **Foreign Student Financial Aid Form published by the College Scholarship Service (CSS)**
3. **A translated photocopy of the most recent income tax return filed with the government or Employer's Statement of Income**

# Davis Degree Program

## APPLICATION PART I



- Please return with the completed application and \$50 fee or application fee waiver request.

### Personal Data

Name \_\_\_\_\_  
Last First Middle

Birth name or other name under which records might be submitted \_\_\_\_\_

Permanent Address \_\_\_\_\_  
Number and Street City or Town State Zip

Mailing Address (if different) \_\_\_\_\_  
Number and Street City or Town State Zip

Home Telephone \_\_\_\_\_ Business Telephone \_\_\_\_\_

Fax (if available) \_\_\_\_\_ E-mail (if available) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Place of Birth \_\_\_\_\_ Age \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Country of Citizenship \_\_\_\_\_

If not a U.S. citizen, do you have Permanent Resident status?  yes  no

If yes, indicate Alien Registration (green card) number \_\_\_\_\_ **Or**, if you currently have a U.S. visa, list visa type \_\_\_\_\_ **Please submit a copy of your Alien Registration card along with this form.**

Check if you are an international applicant (if you are not a U.S. citizen or not a permanent resident of the U.S.) applying for financial assistance. If you check here, your application for admission must be filed by January 15.

First language, if other than English \_\_\_\_\_

Check if you are a Wellesley College employee or employee dependent.

**Check if you want campus housing.** Priority for campus housing is given to out-of-state applicants. Students living on campus must enroll in four courses per semester.

Occupation \_\_\_\_\_ Employer \_\_\_\_\_

Marital Status:  single  married  widowed  separated  divorced

Number of children \_\_\_\_\_ Ages of children \_\_\_\_\_

Schools/colleges children attend(ed) \_\_\_\_\_

If married, spouse's full name, education, occupation, and employer \_\_\_\_\_

### Optional (for U.S. citizens and permanent residents only)

Wellesley College encourages students to apply from all racial and ethnic backgrounds in order to maintain a diverse community. If you would like to identify yourself as a member of any such group, please check the appropriate group(s) below:

<input type="checkbox"/> African American, Black	<input type="checkbox"/> Asia (Indian Subcontinent) (country _____)	<input type="checkbox"/> Puerto Rican
<input type="checkbox"/> American Indian, Alaskan Native (tribal affiliation _____ enrolled _____)	<input type="checkbox"/> Hispanic, Latina (country _____)	<input type="checkbox"/> White or Caucasian
<input type="checkbox"/> Asian American (country of family's origin _____)	<input type="checkbox"/> Mexican American, Chicana	<input type="checkbox"/> Other (Specify _____)
	<input type="checkbox"/> Native Hawaiian, Pacific Islander	

# Davis Degree Program



## APPLICATION PART I cont'd

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### Education

Beginning with the most recent, list the high school from which you graduated and all colleges attended for credit. You must submit official transcripts from all high schools and colleges attended. Please use the enclosed forms for this purpose.

Name of Institution	Location	Dates Attended	Degree Received
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Approximately how many one-semester liberal arts college-level courses have you completed? \_\_\_\_\_

List below any technical training, noncredit, or adult education courses you have taken and the institutions where offered. Give dates.

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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### Employment

Beginning with the present, list the positions you have held. **In addition, you are strongly encouraged to submit a resume with your application.**

Name of Company or Organization	Position	Dates	Hours Per Week
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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### Recommendations

List below the names and addresses of three people—former instructors, employers, supervisors in community organizations—who are sending a letter of recommendation on your behalf. Academic recommendations are most helpful. Recommendation forms are enclosed.

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Davis Degree Program**  
**APPLICATION PART I** cont'd



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**Interests and Experience**

Volunteer and community activities during the past five years:

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Awards, honors, and publications—other special achievements:

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In the space below, briefly discuss which personal activity or work experience has had the most meaning for you.

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Do you have any special talents, skills, or interests?

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Many applicants have not chosen a major in which they plan to concentrate; however, if you have, please indicate your choice.

Possible field of Study 1. \_\_\_\_\_ 2. \_\_\_\_\_ Undecided

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**Sources that influenced your decision to apply to Wellesley**

How did you learn about the Davis Degree Program? (Check all that apply; specify name where indicated with a line)

- |  |   |
|--|---|
| <input type="checkbox"/> Newspaper _____                 | <input type="checkbox"/> College reference guide        |
| <input type="checkbox"/> College counselor/faculty _____ | <input type="checkbox"/> Wellesley College publications |
| <input type="checkbox"/> College fair _____              | <input type="checkbox"/> Friend/relative                |
| <input type="checkbox"/> Wellesley student _____         | <input type="checkbox"/> Website                        |
| <input type="checkbox"/> Wellesley faculty/staff _____   | <input type="checkbox"/> Davis Campus Day Program       |
| <input type="checkbox"/> Wellesley alumna _____          | <input type="checkbox"/> Other _____                    |

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Have you ever applied for admission to Wellesley College? Yes  No  If yes, when? \_\_\_\_\_

Please list any relative who is a Wellesley alumna or present student.

Last Name	First Name	Birth Name	Class	Relationship

**Davis Degree Program**  
**APPLICATION PART II**



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**Personal Statement**

Name of Applicant \_\_\_\_\_  
Last First Middle

Social Security Number \_\_\_\_\_

**Please respond to all three essay questions below and limit each response to 250-500 words.**

**Essays should be typed on separate paper.**

1. Write an autobiographical statement regarding your previous academic experience, clearly stating the reasons for the interruption in your education.
2. Describe an intellectual pursuit or experience that has had special value for you.
3. Briefly state your purpose for coming to Wellesley and discuss possible plans after you complete your degree work.

I certify that the information in this application is complete and accurate in every respect, and the personal statements are written in my own words.

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Date Signature

# Davis Degree Program

## FORM FOR TRANSFER CREDIT



Name \_\_\_\_\_  
Last First Birth Name

**Institution presently attending** (Or check here if you are not currently enrolled at a college or university. )

Name \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Dates Attended \_\_\_\_\_

### Courses you intend to take

List the courses you intend to take (or are taking) during the spring semester of the year you are applying for admission. Submit a final transcript when courses are complete.

Name of Course	Course No. in Catalog	Page No. in Catalog	Department	Credit Hours

### Calendar of college you are presently attending

Quarter System     
  Semester System     
  Other System (explain) \_\_\_\_\_  
 Trimester System     
  4-1-4 System     
 \_\_\_\_\_

### Institutions previously attended

Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Dates Attended \_\_\_\_\_

Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Dates Attended \_\_\_\_\_

Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Dates Attended \_\_\_\_\_



# Davis Degree Program

## FORM FOR COLLEGE TRANSCRIPT



**To: Registrar**

The individual listed below is applying for admission to Wellesley College. She would like to have credit earned at your institution transferred toward her baccalaureate degree. In order to apply for transfer credit and complete her application, she will need the following credentials from your institution:

1. An official transcript.
2. A course description of each course (by number and title) in the catalog from the time she was enrolled.
3. A statement of the degree requirements (number of academic units, credits, semester or quarter hours) for an A.A. or B.A. at your institution at the time she was enrolled.
4. A statement of the minimum letter grade required for credit if courses were taken on a pass/fail basis.

Please return this form with the official transcript.

Send credentials to: Wellesley College  
Board of Admission  
Green Hall/Room 240  
106 Central Street  
Wellesley, MA 02481-8203

Name \_\_\_\_\_  
First Middle Last

Address \_\_\_\_\_  
Street and Number City State Zip

Telephone \_\_\_\_\_

She attended your school under the name of \_\_\_\_\_

Name of institution and dates attended \_\_\_\_\_  
Name Dates Attended

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

# Davis Degree Program

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3. A statement of the degree requirements (number of academic units, credits, semester or quarter hours) for an A.A. or B.A. at your institution at the time she was enrolled.
4. A statement of the minimum letter grade required for credit if courses were taken on a pass/fail basis.

Please return this form with the official transcript.

Send credentials to: Wellesley College  
Board of Admission  
Green Hall/Room 240  
106 Central Street  
Wellesley, MA 02481-8203

Name \_\_\_\_\_  
First Middle Last

Address \_\_\_\_\_  
Street and Number City State Zip

Telephone \_\_\_\_\_

She attended your school under the name of \_\_\_\_\_

Name of institution and dates attended \_\_\_\_\_  
Name Dates Attended

Student's signature \_\_\_\_\_ Date \_\_\_\_\_

**Davis Degree Program**  
**LETTER OF RECOMMENDATION**



Name of Applicant \_\_\_\_\_  
Last First Middle

Please evaluate the applicant in terms of her intellectual capabilities. We are especially interested in hearing about the applicant's ability to think clearly and communicate effectively. Also, share with us your evaluation of her ability to pursue a demanding course of study, appraising such personal qualities as initiative, integrity, curiosity, originality, and emotional maturity. Please type your statement of recommendation; use the back of this page or separate paper if needed.

Please check one:     Truly exceptional     Highly recommended     Recommended     Not recommended

Please state how long you have known the applicant and in what capacity: \_\_\_\_\_  
\_\_\_\_\_

Name (please print) \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of institution/organization \_\_\_\_\_

Address \_\_\_\_\_  
Street and Number City State Zip

Please return this statement as soon as possible directly to:  
Wellesley College  
Board of Admission  
Green Hall/Room 240  
106 Central Street  
Wellesley, MA 02481-8203  
  
fax: 781 283 3678

The application deadline is February 15 for fall semester entrance. The deadline for international student applicants is January 15.  
*For admission purposes only. Not to be included in student's permanent record.*

**Davis Degree Program**  
**LETTER OF RECOMMENDATION**



Name of Applicant \_\_\_\_\_

Last

First

Middle

Please evaluate the applicant in terms of her intellectual capabilities. We are especially interested in hearing about the applicant's ability to think clearly and communicate effectively. Also, share with us your evaluation of her ability to pursue a demanding course of study, appraising such personal qualities as initiative, integrity, curiosity, originality, and emotional maturity. Please type your statement of recommendation; use the back of this page or separate paper if needed.

Please check one:     Truly exceptional     Highly recommended     Recommended     Not recommended

Please state how long you have known the applicant and in what capacity: \_\_\_\_\_

Name (please print) \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of institution/organization \_\_\_\_\_

Address \_\_\_\_\_

Street and Number

City

State

Zip

Please return this statement as soon as possible directly to:

Wellesley College  
Board of Admission  
Green Hall/Room 240  
106 Central Street  
Wellesley, MA 02481-8203

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**LETTER OF RECOMMENDATION**



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Please check one:  Truly exceptional  Highly recommended  Recommended  Not recommended

Please state how long you have known the applicant and in what capacity:  
\_\_\_\_\_

Name (please print) \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name of institution/organization \_\_\_\_\_

Address \_\_\_\_\_  
Street and Number City State Zip

Please return this statement as soon as possible directly to:  
Wellesley College  
Board of Admission  
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*Wellesley College admits students, without regard to race, color, religion, or national origin, to all the rights, privileges, programs, and activities generally accorded or made available to students at the College. The College does not discriminate on the basis of race, color, religion, national origin or sexual orientation, in administration of its educational policies, scholarship and loan programs, athletic and other college-administered programs or in its employment policies.*

*Wellesley College, as an independent, undergraduate educational institution for women, does not discriminate on the basis or sex against its students in the educational programs or activities which it operates, and does not discriminate on the basis of sex in its employment policies, in compliance with the regulations of Title IX of the Education Amendments of 1972, nor does the College discriminate on the basis of handicap in violation of Section 504 of the Rehabilitation Act of 1973.*

**WELLESLEY COLLEGE**  
BOARD OF ADMISSION  
GREEN HALL/ROOM 240  
106 CENTRAL STREET  
WELLESLEY, MA 02481-8203  
781-283-2270  
FAX 781-283-3678