



MANAGEMENT BASICS

JANUARY 3-24, 2008

APPLICATION FORM

All applicants to the Management Basics program are required to complete:

- ♦ the Management Basics application form below (*a resume may be submitted in lieu of responses to questions regarding academic and employment background)
- ♦ a one-page typed essay outlining their reasons for wishing to enroll, leadership experiences, extracurricular activities, and interests.

Submit the application form below, the essay described above, and a \$15 non-refundable fee (make check payable to Wellesley College) to: Center for Work and Service, Green Hall 441, or mail to: Wellesley College Center for Work and Service, 106 Central Street, Wellesley, MA 02481. Attn: Management Basics.

All applications are due by 4 pm, Thursday, November 8, 2007.

Name and year: _____

Mailing Address (on-campus): _____

Mailing Address (during break): _____

Telephone: (on-campus) _____ (during break) _____

Please list your major and any relevant course work: _____

Please list your work experience (list significant paid and volunteer experience, including organization, title, and dates)*: _____

Please include one fun fact about you that you are willing to share with other participants: _____

Management Basics requires approximately 10-15 hours of reading and work to be done during winter break prior to beginning the course. Additionally, work will be assigned each evening during the course.

Check here if you are currently receiving financial aid from Wellesley College and wish to receive financial assistance for Management Basics. If so, please provide your ID number: _____

How did you hear about Management Basics? fellow student CWS flyer CWS Web site

previous participant CWS staff faculty member table tent

other *please list* _____

For more information on Management Basics 2008 please contact Folly Patterson, Program Director, 781-283 3790 or fpatters@wellesley.edu.