

# Selena (Hyun-Hye) Choi

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## Education

### **WELLESLEY COLLEGE**, Wellesley, MA

Candidate for B.A. degree, May 2002. Double major in International Relations and History. Related coursework: Japan, the Great Powers, and East Asia; International Finance and Macroeconomic Policy. GPA: 3.X/4.0.

Fellowships awarded: New York City Government Scholars Program, Summer 2001 (25 selected from 300 applicants).

### **GREAT NECK SOUTH HIGH SCHOOL**, Great Neck, NY

Graduated with Regents Honors, June 1998. Awards: Advanced Placement Scholar Award, Dean's Award for Citizenship, John Philip Sousa National Band Award, Social Studies Department Achievement Award.

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## Work Experience

### **NEW YORK CITY MAYOR'S OFFICE OF EMERGENCY MANAGEMENT**, New York, NY Summer 2001

*Assistant Health Emergency Management Planner.* Researched materials for Mayor Giuliani's planning initiatives in Bioterrorism, Public Access Defibrillation, and West Nile Virus. Provided analysis for weekly task force meetings and synthesized materials for further review and discussion. Oversaw project and managed personnel for citywide inquiry hotline during four-day heat emergency.

### **MASSACHUSETTS OFFICE OF THE ATTORNEY GENERAL**, Boston, MA February 2001-May 2001

*Consumer Complaint Mediator.* Investigated consumer complaints. Conducted informal mediation between consumers and businesses. Identified and monitored trends of unfair or deceptive business practices.

### **CUNNINGHAM COMMUNICATIONS**, Cambridge, MA Summer 2000

*Public Relations Intern.* Collaborated with team of junior account executives, project manager, and managing director for Internet-based biotechnology firm. Research media contacts for press placements in high-profile industry publications.

### **NEW YORK CITY MAYOR'S OFFICE, RESEARCH OFFICE**, New York, NY Summer 1997

*Research Intern.* Researched current policy issues and wrote briefs for the Giuliani administration. Reported media coverage of mayoral agenda.

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## Leadership Experience

### **OFFICE OF RESIDENTIAL LIFE**, Wellesley College, Wellesley, MA August 2000-May 2001

*House President.* Executive student officer in 150-member residence hall. Presided over weekly House Council meetings. Provided campus-wide leadership through weekly active participation in House Presidents' Council.

### **THE PFORZHEIMER LEARNING AND TEACHING CENTER**, Wellesley College, Wellesley, MA

*LTC Student Coordinator* (August 2001-Present). Manage administrative issues for 15 academic peer tutors and 250 subject tutors. Organize fall and winter training sessions for all tutor programs. Interview students for APT positions in the spring. Promoted from Academic Peer Tutor position (August 1999-May 2000).

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## Skills

**Computer:** Proficient in Microsoft Office, Microsoft Windows, the Internet; strong knowledge of Macintosh OS. Familiar with Macromedia Fireworks, Macromedia Dreamweaver, and Adobe Photoshop.

**Language:** Proficient in Spanish; working knowledge of Korean.