

**WELLESLEY COLLEGE**  
**Student Employment**  
**Student Pay Rates/Hiring Information for 2008-2009**

**2008-2009**

**Level A:**

**\$8.00-\$8.75**

- limited experience/training
- Basic knowledge/skills
- close to moderate supervision

**Level B:**

**\$9.00-\$10.00**

- previous experience/training
- proficiency in area of specialized knowledge/skill
- moderate to minimal supervision

**Level C:**

**\$10.25-\$11.00**

- advanced experience/training
- considerable proficiency in area of specialized knowledge/skill
- works independently and may supervise others
- includes most off-campus work study jobs
- 

**Pay Rate/Hiring Information:** Student jobs are classified from Level A-C, according to the level of responsibility, experience, and skills required. *Pay rates beyond these ranges must be approved by the Student Employment Office prior to a student being hired for that job.* A student who is new to a job should be paid at the beginning rate of the range. For a student returning to a job, it is customary to increase her pay by \$.25/hour. If a student reaches the maximum pay rate for that position, she should not be given a pay increase unless she is promoted to a higher level position.

**Number of Hours per week:** While school is in session, a student's job should not exceed 15 hours per week, with most jobs at 8-10 hours/week. International students are *not permitted* to work more than 20 hours a week while school is in session or they will be in violation of their visa restrictions. Full time work hours are permitted when classes are not in session.

**Summer 2008:** Students are generally paid \$1.00 -\$3.00 more than during the academic year rate for that job, depending on job responsibilities and a department's budget.

**Wintersession:** Pay rates *do not* change for Wintersession.

For questions, please contact [ltill@wellesley.edu](mailto:ltill@wellesley.edu) or ext.2350.