Use this checklist to help you explore opportunities, learn about possible career paths and engage with the Center for Work and Service this year!

**FALL**
- Update MyCWS career profile to reflect current fields of preference
- Attend essential meetings
  - On-campus recruiting meetings
  - Meet with graduate/professional school representatives on campus
  - Attend an info session for our Alternative Breaks program
- Develop and launch your fall action plan
- Update your professional portfolio
  - Complete resume, cover letters, and a LinkedIn profile
  - Write graduate school and fellowship essays
  - Review your portfolio with a CWS counselor
- Sharpen your skills
  - Attend a CWS LinkedIn Workshop
  - Sign up for a mock interview with a CWS counselor
- Plan for graduate school in the short or long term
  - Request faculty recommendations, for next year or for the future
  - Prepare and take the appropriate graduate school admissions test
- Submit applications for the Fulbright, Watson, Rhodes, Churchill, Mitchell and/or Marshall fellowships

**SPRING** _Pick up where you left off with the fall list!_
- Develop and launch your spring action plan
- Attend The Fair at Wellesley
- Check out the Life after Wellesley series
- Submit applications for Wellesley College fellowships to travel or study abroad, or to teach English in China

**ONGOING**
- Go to drop-in hours to meet with a CWS counselor
- Stay connected and up to date with the CWS social media outlets
- Attend CWS career events and programming

**NETWORK, NETWORK, NETWORK**
- Join the Wellesley Alumnae Network on LinkedIn to reach out to alumnae for career information
- Continue to build professional relationships and network
- Attend student-alumnae career events
  - Alumnae Achievement Awards (February)
  - Speed Networking Night (Fall and Spring)
  - Industry-specific career panels

For more information, please visit www.wellesley.edu/cws or call x2352.