MEMORANDUM OF AGREEMENT

Wellesley College
Clapp Library
University Press Approval Plan #33
3420-11
Revised: February, 2008

This memorandum is intended to explain the library's initial arrangement with Yankee Book Peddler, Inc. to provide selected publications on an approval basis.

The explanation is presented in two parts. Part I briefly describes the procedures which govern billing, shipment, discount, and returns of materials provided on approval. Part II lists the presses included in the program, the plan's subject parameters, and the non-subject qualifiers which limit the plan.

Both the library and Yankee Book recognize that some changes to these guidelines may be necessary as the program evolves over a period of time. Any change in substance will be recorded in a written communication from Yankee Book to the library.

I. GENERAL PROCEDURES

A. Billing:

1. A three-part invoice will be included in each shipment with books listed alphabetically by title. Payment will be made from this invoice.

2. A four-part bibliographic form will be included in each book for the library's use.

3. Purchase order number S.O. will appear on all invoices and shipping labels for the University Press plan.

B. Shipment:

1. Shipments will include both books and notification slips (title announcements sent in lieu of a book). Unless specifically requested otherwise, one copy of each title will be shipped.

2. Shipments will be made via parcel post, truck or United Parcel Service on a weekly basis. Yankee Book will pay for shipping to the library.

3. Materials will be shipped to the following address:

   Acquisitions Department
   Clapp Library
   Wellesley College
   Wellesley, MA 02181
C. Returns:

1. Under the provision of this Approval Plan, Yankee Book will ship to the library books selected according to the press, subject and non-subject parameters described in Part II. The library reserves the right to return titles which are deemed inappropriate to the library's collection for reasons of content, subject, style, format, quality, etc.

2. Returns are NOT expected to exceed 10%.

3. Titles may be returned in resalable condition within 120 days of date of Yankee Book invoice.

4. Returns must be shipped via UPS or insured mail.

D. Management reports.

A semiannual report, with an annual cumulation will be provided for the library. The report will indicate the number of titles shipped, selected from slips, claimed, and returned, and will be arranged by Library of Congress Classification.

II. APPROVAL PLAN SPECIFICATIONS

A. Presses:

The plan as initially specified will include ALL University Presses named on the attached list, as well as Harry Abrams. The library will be offered the publications of these and any new University Presses which may become active.

The subject and non-subject parameters below apply to all publishers covered by this Approval Plan.

B. Subject Parameters:

Materials offered on this plan will reflect the requirements of a four-year undergraduate library. Restrictions indicated on the subject parameters described below are due to both the developing nature of the plan and to priorities in the library's collecting policies. The following subject parameters describe the subject focus of the plan. Books will be shipped automatically in subjects preceded by a "B". Notification slips will be sent in lieu of a book for very marginal materials in this subject and for all subjects preceded by an "S". Nothing will be shipped for all subjects preceded by an "X", except as indicated in the notes. Exceptions and clarifications to the general instruction for a subject are noted beneath the subject.

A. General Works

B   AC Collections, Series, Collected works
S   AE Encyclopedias (General)
S   AG Dictionaries and other general reference books
S   AI Indexes (General)
S   AM Museums (General), Collectors and collecting (General)
B   AN Newspapers
B   AP Periodicals (General)
B  AS Academies and learned societies (General)
S  AY Yearbooks. Almanacs. Directories
B  AZ History of scholarship and learning. The humanities

B  B Philosophy. Psychology. Religion

B  B Philosophy (General)
B  BC Logic
B  BD Speculative philosophy
B  BF Psychology
B  BH Aesthetics
B  BJ Ethics. Social usages. Etiquette

B  Religion
In subclasses BL-BX, send books at the GENERAL ACADEMIC LEVEL; notification slips for the ADVANCED ACADEMIC LEVEL.

B  BL Religions. Mythology. Rationalism
B  BM Judaism
B  BP Islam. Bahaiism. Theosophy, etc.
B  BQ Buddhism

B  Christianity

B  BR Christianity
B  BS The Bible
B  BT Doctrinal theology
B  BV Practical theology
B  BX Christian denominations

B  C Auxiliary Sciences of History

B  C Auxiliary sciences of history (General)
B  CB History of civilization
B  CC Archaeology (General)
B  CD Diplomatics. Archives. Seals
B  CE Technical chronology. Calendar
B  CJ Numismatics
B  CN Inscriptions. Epigraphy
B  CR Heraldry
B  CS Genealogy
B  CT Biography

B  D History: General and the Old World

In the subclasses below, send notification slips for MILITARY HISTORY.

In the subclasses below, exclude TRAVEL GUIDES, titles of NARROW INTEREST.

B  D History (General)
B  DA Great Britain
B  DB  Austria
B  DC  France
B  DD  Germany
B  DE  The Mediterranean Region. The Greco-Roman World
B  DF  Greece
      DF220-241 Exclude any titles that have archaeological aspects (those titles will be shipped on plan 225 the Art plan).
B  DG  Italy
      DG221-309.3 Exclude any titles that have archaeological aspects (those titles will be shipped on plan 225 the Art plan).
B  DH  Netherlands (Low Countries)
B  DJ  Netherlands (Holland)
B  DJK  Eastern Europe
B  DK  Soviet Union
B  DL  Northern Europe. Scandinavia
B  DP  Spain
B  DQ  Switzerland
B  DR  Balkan Peninsula
B  DS  Asia
B  DT  Africa
B  DU  Oceania (South Seas)
B  DX  Gypsies

B  E-F  History: America
      See exceptions in F.

      In the subclasses below, send notification slips for MILITARY HISTORY.

      In the subclasses below, exclude TRAVEL GUIDES.

B  E  America (General)
S  F  U.S. local history. Canada. Latin America
      Send books for LOCAL TITLES ABOUT NEW ENGLAND.
      Send books for LATIN AMERICA.
      Send books for major historical studies of regions and local areas in the U.S. that are published by university presses but do not send those that are intended primarily for residents of the state or region (eg. coffee-table and popular treatments).

X  G Geography. Anthropology. Recreation
      See exceptions below.

S  G  Geography (General)
S  GA  Mathematical geography. Cartography
S  GB  Physical geography
S  GC  Oceanography
S  GE  Environmental Science
      Send books for HISTORICAL ASPECTS; and for (ENVIRONMENTAL and ETHICAL ASPECTS) together.
S  GF  Human ecology. Anthropogeography
B  GN  Anthropology
      Send books at the GENERAL ACADEMIC LEVEL; notification slips for the ADVANCED ACADEMIC LEVEL.
B  GR  Folklore
B  GT  Manners and customs (General)
S  GV  Recreation. Leisure

B  H  Social Sciences
See exceptions below.

B  H  Social sciences (General)

B  Economics
In subclasses HA-HE, send notification slips for FOREIGN ECONOMICS. Exclude
PRACTICAL TITLES, GUIDEBOOKS. Emphasis is on HISTORY and THEORY.

B  HA  Statistics
B  HB  Economic theory. Demography
B  HC  Economic history and conditions
B  HD  Economic history and conditions
Send notification slips for:
  HD 28-88 PRODUCTION, INDUSTRIAL MANAGEMENT
  HD 1401-2210 AGRICULTURAL ECONOMICS;
  HD 9490-9999 SPECIAL INDUSTRIES AND TRADES.

Exclude: HD 9000-9490 AGRICULTURAL INDUSTRIES.

B  HE  Transportation and communications

In subclasses HF-HJ, send notification slips for FOREIGN ECONOMICS.
Exclude HANDBOOKS. Emphasis is on HISTORY and THEORY.

B  HF  Commerce
B  HG  Finance
B  HJ  Public finance
B  Sociology
B  HM  Sociology (General and theoretical)
B  HN  Social history. Social problems. Social reform
B  HQ  The family. Marriage. Woman

B  HS  Societies: Secret, benevolent, etc. Clubs
B  HT  Communities. Classes. Races
B  HV  Social pathology. Social and public welfare. Criminology
Send notification slips for FOREIGN CRIMINOLOGY, PENOLOGY.

Exclude PRACTICAL TITLES IN SOCIAL WORK.

B  HX  Socialism. Communism. Anarchism

B  J  Political Science
See exceptions below.
In the subclasses below, send notification slips for FOREIGN TOPICS, LOCAL GOVERNMENT.

B   J  General legislative and executive papers
B   JA  Collections and general works
B   JC  Political theory. Theory of the state
B   JD  Constitutional history and administration
B   JF  General works. Comparative works
B   JK  United States
S   JL  British America. Latin America
S   JN  Europe
S   JQ  Asia. Africa. Australia. Oceania
S   JS  Local Government
B   JV  Colonies and colonizations. Emigration and immigration
B   JX  International law.
B   JZ  International relations
But exclude TECHNICAL LAW.

B   K  Law
See exceptions below.

In the subclasses below, send SOCIAL AND HISTORICAL ASPECTS OF U.S. LAW. Send Books also for CLASSICAL ROMAN LAW, CLASSICAL GREEK LAW, and ANCIENT LAW. Slips for GENERAL OVERVIEWS OF FOREIGN LAW. Exclude TECHNICAL LAW, PRACTICE OF LAW.

B   K  Law (General)
S   KD  Law of the United Kingdom and Ireland
S   KE  Law of Canada
B   KF  Law of the United States
S   Individual states
Send books for LAW OF THE NEW ENGLAND STATES.

S   KG  Law of Latin America (General)
S   KH  Law of South America (General)
S   KJ  Law of Europe
S   KK  Law of Europe

B   L  Education
See exceptions below.

In subclasses L-LC, send books at the GENERAL ACADEMIC LEVEL; notification slips for the ADVANCED ACADEMIC LEVEL.

B   L  Education (General)
B   LA  History of education
B   LB  Theory and practice of education
B   LC  Special aspects of education
X  Individual institutions: universities, colleges, and schools
LD United States
LE America, except United States
LF Europe
LG Asia, Africa, Oceania

LH College and school magazines and papers
LJ Student fraternities and societies, United States
LT Textbooks

M Music and Books on Music [covered by BLC World Music approval plan 3420-14 plan 5458]

M Music (Scores)
ML Literature of music
MT Musical instruction and study

N Fine Arts

N Visual arts (General)
NA Architecture
NB Sculpture
NC Drawing, Design, Illustration
ND Painting
NE Print media
NK Decorative arts, Applied arts, Decoration and ornament
NX Arts in general

B P Language and Literature
See exceptions below.

In subclasses P, PA and PE, send books at the GENERAL ACADEMIC LEVEL; notification slips for the ADVANCED ACADEMIC LEVEL.

PB General works
PC Romance languages
PD Germanic languages
PE English
PF West Germanic
PG Slavic, Baltic, Albanian languages and literature
Send books for LITERATURE, TRANSLATIONS; notification slips for LANGUAGE.

PH Finno-Ugrian, Basque languages and literatures

B Oriental languages and literatures
In subclasses PJ-PM, send books for LITERATURE, TRANSLATIONS; notification slips for LANGUAGE.
PJ General works
PK Indo-Iranian
PL Languages and literatures of Eastern Asia, Africa, Oceania
PM Hyperborean, Indian, and Artificial languages
Literature

Send notification slips for POETRY. Send COLLECTIONS by GENRE, COUNTRY OR SUBJECT.

PN Literary history and collections (General)
Send notification slips for PRACTICAL TITLES in RADIO, TELEVISION, FILM, and THEATER PRODUCTION.

In subclasses PQ, PR, and PS send slips for FIRST NOVELS.

PQ Romance literatures
PR English literature
PS American literature
PT Germanic literatures

In subclass PT, exclude FIRST NOVELS.

PZ Juvenile belles lettres

Q Science
In the subclasses below, send slips for the HISTORY OF SCIENCE and for BIOGRAPHY.

See other exceptions below.

Q Science (General)
Send notification slips for PSYCHOLOGICAL ASPECTS.

QA Mathematics
Send notification slips for PSYCHOLOGICAL ASPECTS.

QB Astronomy
QC Physics
QD Chemistry
QE Geology
QH Natural history (General), Biology (General)
QK Botany
QL Zoology
Send notification slips for PSYCHOLOGICAL ASPECTS.

QM Human anatomy
QP Physiology
Send notification slips for QP 351-495 NEUROPSYCHOLOGY.

QR Microbiology

R Medicine
In the subclasses below, send books for the HISTORY OF WOMEN'S MENTAL AND PHYSICAL HEALTH. Send notification slips for other HISTORY.

See other exceptions below.

X  R  Medicine (General)
    Send notification slips for PSYCHOLOGICAL ASPECTS.

X  RA  Public aspects of medicine
    Send notification slips for PSYCHOLOGICAL ASPECTS.

X  RB  Pathology
X  RC  Internal medicine. Practice of medicine
    Send notification slips for RC 425-571 PSYCHIATRY.

X  RD  Surgery
X  RE  Ophthalmology
X  RF  Otorhinolaryngology
X  RG  Gynecology and obstetrics
X  RJ  Pediatrics
    Send notification slips for RJ 499-507 CHILD PSYCHIATRY.

X  RK  Dentistry
X  RL  Dermatology
X  RM  Therapeutics. Pharmacology
X  RS  Pharmacy and materia medica
X  RT  Nursing
X  RV  Botanic, Thomsonian, and eclectic medicine
X  RX  Homeopathy
X  RZ  Other systems of medicine

X  S  Agriculture

X  S  Agriculture (General)
X  SB  Plant culture
X  SD  Forestry
X  SF  Animal culture
X  SH  Aquaculture. Fisheries. Angling
X  SK  Hunting

X  T  Technology
    See exceptions in TK, TR and TX.

In the subclasses below, send books for the HISTORY OF TECHNOLOGY; notification slips for BIOGRAPHY.

X  T  Technology (General)
X  TA  Engineering (General). Civil engineering (General)
X  TC  Hydraulic engineering
X  TD  Environmental technology. Sanitary engineering
<table>
<thead>
<tr>
<th>Code</th>
<th>Subject</th>
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<tbody>
<tr>
<td>TE</td>
<td>Highway engineering. Roads and pavements</td>
</tr>
<tr>
<td>TF</td>
<td>Railroad engineering and operation</td>
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<tr>
<td>TG</td>
<td>Bridge engineering</td>
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<tr>
<td>TH</td>
<td>Building construction</td>
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<tr>
<td>TJ</td>
<td>Mechanical engineering and machinery</td>
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<tr>
<td>TK</td>
<td>Electrical engineering. Electronics. Nuclear engineering</td>
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<tr>
<td>TL</td>
<td>Motor vehicles. Aeronautics. Astronautics</td>
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<td>TN</td>
<td>Mining engineering. Metallurgy</td>
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<td>TP</td>
<td>Chemical technology</td>
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<td>TR</td>
<td>Photography</td>
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<td>TS</td>
<td>Manufactures</td>
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<tr>
<td>TT</td>
<td>Handicrafts. Arts and crafts</td>
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<tr>
<td>TX</td>
<td>Home economics</td>
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<td>U</td>
<td>Military science</td>
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<tr>
<td>UA</td>
<td>Armies: Organization, description, facilities, etc.</td>
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<tr>
<td>UB</td>
<td>Military administration</td>
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<tr>
<td>UC</td>
<td>Maintenance and transportation</td>
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<tr>
<td>UD</td>
<td>Infantry</td>
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<tr>
<td>UE</td>
<td>Cavalry. Armored and mechanized cavalry</td>
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<tr>
<td>UF</td>
<td>Artillery</td>
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<tr>
<td>UG</td>
<td>Military engineering. Air forces. Air warfare</td>
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<tr>
<td>UH</td>
<td>Other services</td>
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<tr>
<td>V</td>
<td>Naval science</td>
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<td>VA</td>
<td>Navies: Organization, description, facilities, etc.</td>
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<tr>
<td>VB</td>
<td>Naval administration</td>
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<tr>
<td>VC</td>
<td>Naval maintenance</td>
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<td>VD</td>
<td>Naval seamen</td>
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<tr>
<td>VE</td>
<td>Marines</td>
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<tr>
<td>VF</td>
<td>Naval ordnance</td>
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<tr>
<td>VG</td>
<td>Minor services of navies</td>
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<tr>
<td>VK</td>
<td>Navigation. Merchant marine</td>
</tr>
<tr>
<td>VM</td>
<td>Naval architecture. Shipbuilding. Marine engineering</td>
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</tbody>
</table>

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<tr>
<th>Code</th>
<th>Subject</th>
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<tbody>
<tr>
<td>U</td>
<td>Military science (General)</td>
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<tr>
<td>UA</td>
<td>Armies: Organization, description, facilities, etc.</td>
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<td>UB</td>
<td>Military administration</td>
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<td>UC</td>
<td>Maintenance and transportation</td>
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<td>Cavalry. Armored and mechanized cavalry</td>
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<tr>
<td>UF</td>
<td>Artillery</td>
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<tr>
<td>UG</td>
<td>Military engineering. Air forces. Air warfare</td>
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<td>UH</td>
<td>Other services</td>
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<tr>
<td>V</td>
<td>Naval science (General)</td>
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<tr>
<td>VA</td>
<td>Navies: Organization, description, facilities, etc.</td>
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<tr>
<td>VB</td>
<td>Naval administration</td>
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<td>VC</td>
<td>Naval maintenance</td>
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<td>Naval seamen</td>
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<td>VE</td>
<td>Marines</td>
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<td>VF</td>
<td>Naval ordnance</td>
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<td>VG</td>
<td>Minor services of navies</td>
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<td>VM</td>
<td>Naval architecture. Shipbuilding. Marine engineering</td>
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<thead>
<tr>
<th>Code</th>
<th>Subject</th>
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<tbody>
<tr>
<td>Z</td>
<td>Bibliography. Library Science</td>
</tr>
</tbody>
</table>
Send slips for Z 1001+ BIBLIOGRAPHIES.

B__ZA Information Resources

C. NON-SUBJECT PARAMETERS
   The default values indicated in this section often vary within specific subject areas.

BEGINNING IMPRINT DATE:
   For notification slips: send slips for previous imprint year
   For books: 10/1 of each year

BINDING:
   Preferred binding for simultaneous cloth/paper editions (choose one, delete the other)
   Cloth   Paper
   B__S__Spiral
   S__Looseleaf

See the NONBOOK FORMAT section for a complete listing of other categories.

CO-PUBLISHED TITLES:

_____ Titles co-published by two or more domestic presses
B__ Titles published by one press for another publisher

DISTRIBUTED PRESSES:

B__ Titles distributed by one press for another press (Exceptions noted on press list.)

FORMAT:

__S__ Biography/Autobiography
   But, send BIOGRAPHIES of WOMEN and note exceptions within profile.

_____ Cartoons
_____ Casebook
__S__ Classroom Anthology
_____ Collected Works
__S__ Collection (one author)
__B__ Collection/Anthology
__S__ Collection/New
_____ Conference Monograph
_____ Conference Monograph 2+
__S__ Conference Proceeding
<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>S</td>
<td>Conference Proceeding 2+</td>
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<tr>
<td>___</td>
<td>Cookbook</td>
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<tr>
<td>S</td>
<td>Correspondence</td>
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<tr>
<td>___</td>
<td>Curriculum Guide</td>
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<tr>
<td>___</td>
<td>Diary</td>
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<tr>
<td>X</td>
<td>Exam Guide</td>
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<tr>
<td>S</td>
<td>Festschriften</td>
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<tr>
<td>___</td>
<td>Field Guide</td>
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<td>___</td>
<td>Form Documents</td>
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<td>___</td>
<td>Grammar</td>
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<td>___</td>
<td>Hymn Book</td>
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<tr>
<td>___</td>
<td>Instructor’s Manual</td>
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<td>___</td>
<td>Interviews</td>
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<tr>
<td>X</td>
<td>Lab Manual</td>
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<td>___</td>
<td>Museum &amp; Gallery Publications</td>
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<td>___</td>
<td>Music Score</td>
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<tr>
<td>S</td>
<td>Periodical Anthology</td>
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<tr>
<td>X</td>
<td>Personal Narrative</td>
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<tr>
<td>X</td>
<td>Programmed Text</td>
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<tr>
<td>___</td>
<td>Revised Dissertation</td>
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<tr>
<td>___</td>
<td>Study Guide</td>
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<tr>
<td>X</td>
<td>Textbook—High school</td>
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<tr>
<td>X</td>
<td>Textbook—Intro.</td>
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<tr>
<td>X</td>
<td>Textbook—Adv.</td>
</tr>
<tr>
<td>X</td>
<td>Textbook—Grad.</td>
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<tr>
<td>X</td>
<td>Textbook—Prof.</td>
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<tr>
<td>___</td>
<td>Travel Guide</td>
</tr>
<tr>
<td>X</td>
<td>Unrevised Dissertation</td>
</tr>
<tr>
<td>X</td>
<td>Workbook/Consumable</td>
</tr>
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</table>

**LANGUAGE:**

- B English
- B German
- B French
- S Hebrew
- B Spanish
- S Italian
- B Russian
- S Greek
- S Latin
- S All foreign language

**CONTENT LEVEL:**

- X Juvenile
- X Popular
Allow notification slips in the L subclasses for Professional level materials

**LITERARY TYPE:**

*Detailed instructions concerning the following literary types are typically specified in the P subclasses.*

<table>
<thead>
<tr>
<th>Poetry</th>
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</thead>
<tbody>
<tr>
<td>Playscript</td>
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<tr>
<td>Screenplay/Filmscript</td>
</tr>
<tr>
<td>Playscript (Musical)</td>
</tr>
<tr>
<td>Essays</td>
</tr>
<tr>
<td>Graphic Novels</td>
</tr>
<tr>
<td>Novel</td>
</tr>
<tr>
<td>Short Stories</td>
</tr>
<tr>
<td>Non-fiction</td>
</tr>
</tbody>
</table>

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**MAJOR WORKS ONLY** *(Typically specified in particular subject areas where highly selective coverage is desired.)*

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**NEW EDITIONS:**

- B New Edition
- Critical Edition
- X Abridgement
- Supplement

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**NON-BOOK FORMAT:**

<table>
<thead>
<tr>
<th>Book/Diskette</th>
<th>Book/Audio</th>
<th>Book/Fiche</th>
<th>Diskette</th>
<th>Audio Cassette</th>
<th>Audio CD</th>
<th>Video</th>
<th>CD-ROM</th>
<th>Maps</th>
<th>Oddity</th>
<th>DVDs</th>
</tr>
</thead>
</table>

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**PAGINATION:**
X 50 pages or less

PLACE OF PUBLICATION (Title Page):

B  US
B  UK
B  US editions of UK titles (Pub. first in UK)
B  Canada
  US editions of Canadian titles (Pub. first in Canada)
X  Australia
X  Africa
X  China
X  Germany
X  Hong Kong
X  Iceland
X  India
X  Ireland
X  Japan
X  Netherlands
X  New Zealand
X  Singapore
X  Switzerland
X  Other

PRICE CEILING:

Send notification slips if list price exceeds values indicated below

Single volume $125
Set of two or more volumes $250

REPRINTS:

S  Reprint
S  Reprint 25+
S  Facsimile
S  Journal Monograph

REFERENCE BOOKS:

S  Abstracts
S  Almanac
S  Atlas
SETS AND SERIES:

<table>
<thead>
<tr>
<th>Type</th>
<th>Volume 1 of any series type</th>
<th>Subsequent volumes of any series type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Numbered series</td>
<td>B</td>
<td>B</td>
</tr>
<tr>
<td>Unnumbered series</td>
<td>B</td>
<td>B</td>
</tr>
<tr>
<td>Numbered sets-in-progress</td>
<td>S</td>
<td>S</td>
</tr>
<tr>
<td>Unnumbered sets-in-progress</td>
<td>S</td>
<td>S</td>
</tr>
<tr>
<td>Annuals</td>
<td>B</td>
<td>B</td>
</tr>
<tr>
<td>Non-monographic series</td>
<td>S</td>
<td>S</td>
</tr>
</tbody>
</table>

SIZE:

- Undersized
- Oversized

TRANSLATIONS:

- Translations into English
- Translations from English
D. DESCRIPTIVE PARAMETERS

The default values indicated in this section often vary within specific subject areas

ASPECTS:

The following aspects are typically applied, either inclusively or restrictively, in particular subject areas.

Agricultural
Allied Health
Anthropological
Archaeological
Architectural
Art
Bible Commentary
Biotechnology
Business
Career
Clinical
Coaching
Computer
Contemporary Social
Counseling
Crime and Criminology
Dance
Description and Travel
Devotional
Distance Education
Doctrinal
Economic
Educational
Environmental
ESL
Ethical
Foreign Relations
Geographical
Globalization
Higher Educational
Historical
Human Rights
Journalistic Treatment
Language
Legal
Local Interest
Marine
Mass media
Medical
Military
Music
Nanotechnology
Narrow Topic
Nursing
Overview
Pastoral
Philosophical
Pictorial Work
Political
X Practical (Guidebooks)
Proselytizing
Psychological
Public Policy
Quantitative/Statistical
Religious
Rural
Science
Self-Help
Social Work
Teaching of
Technical (Law)
Topics of Current Media Attention
TV Tie-in
Urban
Vocational/Technician

GEOGRAPHIC SPECIFICATIONS:
___ US
___ US Local  Send slips for local interest outside of New England.
___ Individual US states
___ US Regions (Middle Atlantic, Midwestern U.S. New England, Pacific Northwest, Southeastern
    U.S., Southwestern U.S., Western U.S.)
S  Canada Send notification slips throughout the subject profile for books about CANADA.
___ Mexico
___ Central America
___ Caribbean
___ South America
___ United Kingdom
___ Western Europe
___ Eastern Europe
___ Former Soviet Union
___ Middle East
___ Africa
___ Asia
___ South Asia
___ Southeast Asia
___ Oceania
___ Pacific Rim
___ World
___ Polar
___ Oceans
INTERDISCIPLINARY STUDIES:

*Interdisciplinary studies are typically applied inclusively across all subject areas, but can be applied inclusively or restrictively in particular subject areas.*

- AIDS
- Asian-American Studies
- Asian Studies
- Black Studies
- Chicano/Hispanic Studies
- Children’s Studies
- Classics
- Developing Countries
- Ethnic Studies
- Family Studies
- Film
- Future Studies
- Gay/Lesbian Studies
- Gerontology
- History of Ideas
- Hospitality Industry
- Irish Studies
- Islamic Studies
- Jewish Studies
- Latin American Studies
- Maritime Studies
- Medieval Studies
- Men’s Studies
- Multicultural Studies
- Native American Studies
- Speech and Hearing Impaired
- Transportation

**B Women’s Studies**  *Send books, overriding the subject profile, but not the non-subject parameters*

- Other
CONTENT LEVEL DEFINITIONS

General-Academic (GEN-AC):

This category is applied to works of scholarship which assume no prior knowledge of a topic. Accessible to any college or university student, these are often studies of broad subject areas or of topics of high current interest. Some titles not strictly academic in nature, such as fiction and poetry of literary quality, and quality works of journalism or other non-fiction, also would be placed here. All General-Academic titles would be appropriate for undergraduate study.

Advanced-Academic (ADV-AC):

This level applies to all works of scholarship treating narrowly defined or difficult topics, but generally accessible to advanced students or faculty within a discipline or to those who may be reading in a specialty other than their own. Some Advanced-Academic titles also are appropriate for use by upper-level undergraduates.

Professional (PROF):

This level applies to works of extreme technical difficulty or treating such esoteric subjects as to interest only well-trained specialists in the field. Practical guidebooks written for working professionals in fields such as Education, Business, Law, Medicine, Nursing, or Social Work, even when not highly technical, also would fall into this category.

Popular (POP):

Books rated at this level are primarily intended for retail sale to a very broad readership beyond colleges and universities. The Popular level would include genre fiction such as mysteries and science fiction; inspirational poetry or spirituality; cookbooks; most travel guides; many biographies of athletes, movie stars, and other entertainment figures; and materials intended for casual reading or individual self-help or instruction, as opposed to academic or professional study.

Juvenile (JUV):

This category applies to books intended to be read by children. The YBP approval plan program treats only those children’s titles published by university presses. We do not treat the thousands of children’s titles released by trade publishers.
Revisions:
6/2006 removed coverage for M-MT which will be covered by BLC World Music approval plan 3420-14 plan 5484

8/2006:
Press Changes
Action Press Imprint ID Press Note
B New Directions 856
B Northern Illinois Univ Pr 453
B Northwestern Univ Pr 449
B Transaction Books 973
B Wallflower 79662
S Palgrave Macmillan 79351 Send books in LC classes P-PZ

Non-subject Parameter Changes
Action Non-subject Parameter
S Collected Articles
S Periodical Anthologies

10/2006
Updated nonsubject parameters text/organization

02/2008
Moved some coverage in LC classes a-az to slips.
Excluded some coverage in DF and DG.
Excluded LC classes N-NX from plan.
Set all Reference formats under the Reference N.S.P. to slips