

BASIC FACTS

The policy covers only non-commercial rights. Publishers still gain commercial rights through licensing agreements.

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You can continue to publish where you want.

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You do not have to publish in open-access journals.

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You can request and get a waiver for any of your articles.

FAQs

What version of my manuscript should I send for deposit?

The “post-print” or the “author’s final version” is the correct version of the manuscript to send. The “post-print” or the “author’s final version” is the version that has been peer-reviewed, has incorporated all of the edits that the reviewers demanded, but has not yet been formatted by the publisher.

What if I don’t want non-exclusive non-commercial rights transferred to Wellesley College?

The Policy allows you, the author, to retain and share with the College all the non-commercial rights to your work. If you do not want to retain these rights, you can request a waiver. You may do so by contacting openaccess@wellesley.edu, or by requesting it when you submit your article to repository@wellesley.edu. You will receive a letter indicating that Wellesley College has waived its rights to the article.

THE SCHOLARLY COMMUNICATIONS GROUP

The Scholarly Communications Group (SCG) reports to Academic Council’s Library and Technology Policy (ACLTP) Committee on issues related to implementation of the Open Access Policy (voted by Academic Council on February 6, 2013).

For assistance with managing rights, working with the Open Access Policy, and for questions about copyright, contact:

openaccess@wellesley.edu

Prof. Panagiotis Metaxas
Faculty Director

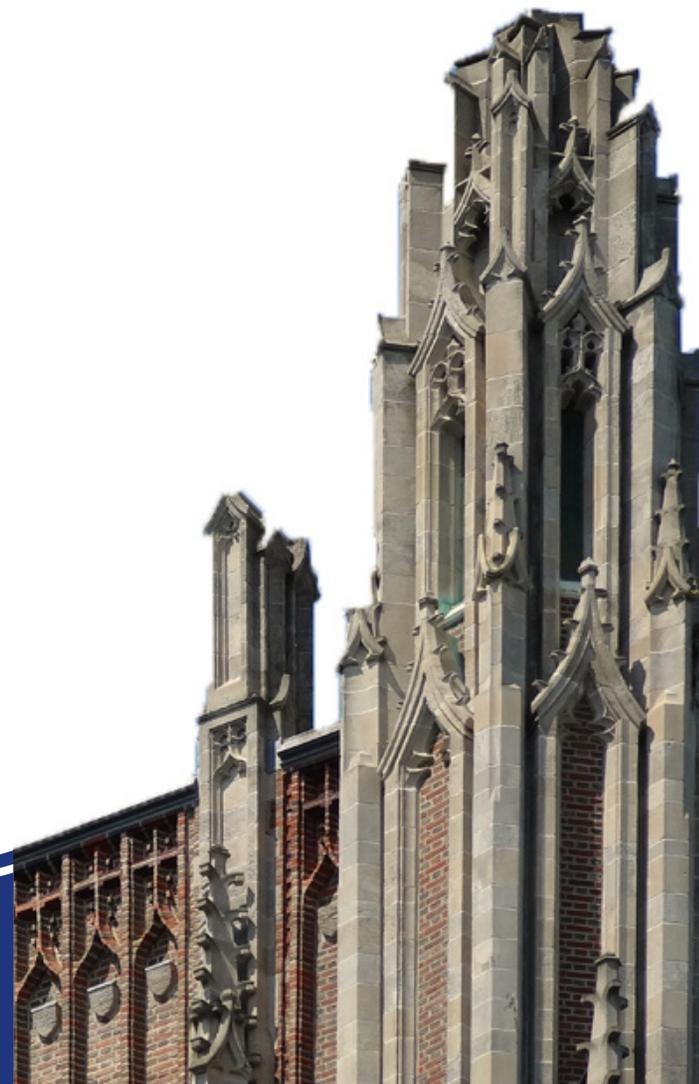
Graham Henderson
College Copyright Officer
Clapp Library

Jane Callahan
Archivist
Clapp Library

Open Access Website:
<http://www.wellesley.edu/OpenAccess>



Copyright and Wellesley’s
Open Access Policy



THE OPEN ACCESS POLICY

The Open Access Policy enables the retention of non-commercial copyrights and greater visibility of faculty-authored articles.

To take advantage of this policy, faculty members should email author manuscripts of articles to repository@wellesley.edu. Articles will then be deposited in the institutional repository, the Wellesley College Digital Scholarship and Archive (DSA).

View the Open Access Policy:
<http://bit.ly/WellesleyOAPolicy>

THE DIGITAL SCHOLARSHIP & ARCHIVE (DSA)

The DSA is an open access institutional repository administered by Library and Technology Services (LTS). The goal of this service is to provide a place to collect, manage, preserve, and facilitate access to the College's scholarly output, unique research holdings, special collections, and archival records.

The DSA is open to the entire Wellesley community: faculty, staff, students, and student organizations with faculty sponsorship.

Wellesley College
Digital Scholarship & Archive:
<http://repository.wellesley.edu/>

COPYRIGHT: WHAT IS IT?

Copyright is a bundle of five rights. Authors may retain some, or all, of this bundle of five exclusive rights when publishing:

1. To reproduce their work
2. To prepare derivatives of their work
3. To distribute their work
4. To display their work publicly
5. To perform their work publicly

Copyright also includes the right to authorize others to perform these actions, which allows authors to sign licensing agreements with publishers and enables the Open Access Policy.

TRANSFER OF COPYRIGHT

The creator of a work owns the copyright as soon as the work is fixed in tangible form, for example, when it is saved on a hard drive.

The publisher needs a written agreement in order to publish or distribute the work.

The agreement transfers copyright to the publisher and may, or may not, give some rights back to the creator.

If you wish to have rights to your work post-publication, you need to be sure those rights are specified in any agreement you sign.

MANAGING YOUR RIGHTS

Many authors wish to retain some rights:

- To reuse their work in teaching and/or future publications
- To share their work, including through websites, subject-based preprint servers, or university faculty research collections like the DSA
- To give the right to others to use their work free of charge, if they wish
- To comply with funding agency requirements, such as those of NIH, HHMI, or NSF

Licensing agreements with publishers do not necessarily allow the author to retain all of these rights.

How to manage your rights:

Read the publisher copyright agreement. Then, before you return it to the publisher:

- Edit it to reflect the rights you want
- **OR**
- For scholarly articles, attach a copy of the Open Access Policy. This document describes the default author rights to a standard copyright agreement.

The latter is recommended but not required for articles under the Wellesley College Open Access Policy.