

**WELLESLEY COLLEGE COUNSELING SERVICE  
CONSENT FORM**

1. I, \_\_\_\_\_ (clients name), DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ agree and hereby authorize the use or disclosure of clinical information by the Wellesley College Counseling Service in the following manner : \_\_\_\_\_  
\_\_\_\_\_

2. The following is a list of the person(s) authorized:

- a.) \_\_\_\_\_ to disclose requested information:
- b.) \_\_\_\_\_ to receive or use requested information:

\_\_\_\_\_  
(name/title)

3. The following is a list of person(s) authorized:

- a.) \_\_\_\_\_ to disclose requested information:
- b.) \_\_\_\_\_ to receive or use requested information:

\_\_\_\_\_  
(name/title)

4. I understand that I may refuse to sign this authorization.

5. I understand that I have the right to revoke this authorization. If I choose to revoke, I must do so in writing, and provide the revocation to the Director of the Wellesley College Counseling Service.

6. I understand that the information, which is used or disclosed based on this authorization, may be further used and/or disclosed by the person who receives it.

7. I understand that the Wellesley College Counseling Service will not condition treatment on my executing this authorization.

8. I understand that I have the right to a copy of this authorization.

9. This authorization shall expire within a year from the date signed.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Client Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness

(If signed by a personal representative, please describe the representative's authority)

\_\_\_\_\_

### Authorization to Release Medical Records

PATIENT'S FULL NAME: \_\_\_\_\_  
(Indicate maiden/former name, if applicable)

TELEPHONE#: \_\_\_\_\_ DOB: \_\_\_\_\_ CLASS YEAR: \_\_\_\_\_

**Authorized Release of Protected Health Information**

From:

☐ Wellesley College Health Service

☐ Another Provider: \_\_\_\_\_  
\_\_\_\_\_

To:

☐ Name, address, telephone, fax  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

☐ Wellesley College Health Service

**Please check information to be released:**

\_\_\_\_\_ Immunization records

\_\_\_\_\_ Copy of most recent physical exam, including diagnostic test reports (include most recent Pap & Pelvic)

\_\_\_\_\_ Copies of **ALL MEDICAL RECORDS** from \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_ Other (state specific portions of medical record desired) \_\_\_\_\_  
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Unless otherwise revoked this authorization will expire 12 months from date of signature. A copy of this form is available to me upon my request. I have read this form and all of my questions about this form have been answered. By signing below, I acknowledge that I have read and accept all of the above.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

I understand that my record may contain information in reference to treatment for substance and/or alcohol abuse, psychiatric treatment, sexually transmitted diseases, social service notes, or sensitive information. I agree to its release unless specified otherwise (please explain limitations).

**SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_  
Patient/Legal Guardian – Relationship

I understand that my medical record may contain information relating to HIV (AIDS) testing or treatment and I agree to its release.

**SIGNATURE:** \_\_\_\_\_ **DATE** \_\_\_\_\_  
Patient/Legal Guardian – Relationship

**THERE IS A \$15 FEE FOR COPYING THE ENTIRE MEDICAL CHART AND \$10 FEE FOR IMMUNIZATIONS ONLY. PLEASE MAKE CHECKS PAYABLE TO WELLESLEY COLLEGE HEALTH SERVICE.**