ADMINISTRATIVE COUNCIL MEETING

Wednesday, December 6, 2017

Academic Council Room, GRH 4th Floor

11:00 a.m.–12:00 p.m.

**AGENDA:**

I. Approval of Minutes

II. President's Report

III. Recognize retires from The Provost Office: Andy Shennan, Provost

IV. Recognize retirees from The Office of Resources and Public Affairs: Cameran Mason, Vice President

V. Recognize retirees from The Office of Admissions and Financial Aid: Joy St John, Dean

VI. Recognize retirees from The Office of Finance & Treasurer: Piper Orton, Vice President

VII. Recognize retires from The Alumnae Association: Missy Shea, Director

VIII. Recognize retires from The Office of Career Education: Christine Cruzvergara, Associate Provost & Executive Director of Career Education

IX. Recognize the retirees from Division of Student Life: Sheilah Shaw Horton, Vice President and Dean of Students

Open Mic/Announcements

**NOTE:**

* Please enter the Lottery to win the $2,000 Vacation Prize. At the beginning of each meeting, fill out one of the pieces of paper on the table with your name, department, and phone extension. If you don’t enter, you can’t win!
* If you have any questions or topic suggestions for future meetings, please contact the chair, Kim Lancaster.
* Please join us for cake at the conclusion of the meeting to celebrate with our friends and colleagues

For more information about Administrative Council, visit the Administrative Council website, <http://www.wellesley.edu/AdminCouncil/index.html>,

The next meeting will be held on Wednesday, February 14th, 11am-12pm