**Budget Report B - Org Summary Budget Report**

**Org Code:** The specific department that this report is being run for  
**Dates Run:** FISCAL YEAR

<table>
<thead>
<tr>
<th>Classification</th>
<th>Account Code</th>
<th>Account Title</th>
<th>Annual Budget</th>
<th>Activity This Month</th>
<th>Year to Date Activity</th>
<th>Encum.</th>
<th>Remaining Balance</th>
<th>% Budget</th>
</tr>
</thead>
</table>
1               |              |               |               |                     |                       |        |                  |         |
2               |              |               |               |                     |                       |        |                  |         |
3               |              |               |               |                     |                       |        |                  |         |

This is the grouping of expenses. For example, Compensation will include all payroll.

The account code defines an area in which the transaction should be recorded.

Description of the account code.

The dollar amount of the Annual Budget for the Org broken down by individual the accounts such as "Student Payroll".

The amount charged for the org during the specified month of the report.

Not applicable.

The percent of the orgs budget that has been used YTD. Calculated as the Year to Date Activity divided by the Annual Budget.

The amount charged for the org for the period from the beginning of the fiscal year (July) to the specified month of the report.

The remaining balance for the Org specified for the remainder of the Fiscal Year. Calculated as the Annual Budget less the Year.

*This report displays all transactions for the Organization specified during the period you select (based on the Fiscal Year). The data is subtotaled by account classification and then sorted by account code.*