

## **DAVIS MUSEUM STUDENT ADVISORY COMMITTEE—DMSAC 2017-2018 APPLICATION**

6-8 months during the academic year

Open to all current Wellesley College students. No art history experience required. All concentrations are welcome and encouraged to apply. Applications will be accepted at the beginning of the Fall and Spring semesters to accommodate any students participating in travel abroad opportunities.

### **Position Description**

The Davis is now accepting applications from current Wellesley College students to serve on DMSAC for the 2017-2018 academic year. These are unpaid, volunteer positions that each require 6-8 hours of work per month during the academic year. DMSAC members are expected to participate fully in weekly board meetings, attend occasional evening events at the Davis as required (approximately two per semester), and to be active, informed, and visible representatives of the Museum.

DMSAC meets weekly during Community Time on Wednesdays from 12:30 - 1:30pm under the direction of the Manager of Museum Education and Programs at the Davis Museum. DMSAC does not meet during reading period or finals period.

Sub-committees may be expected to meet to continue their work and will be scheduled separately.

### **Mission**

The Davis Museum Student Advisory Committee (DMSAC) is a voluntary organization of students who serve as enthusiastic liaisons between the student body and the Davis, acting as ambassadors for and raising awareness of the Davis and the visual arts across the Wellesley College campus, by encouraging the Museum's interdisciplinary function, engaging the diverse and multicultural student body, promotes the Davis as an educational resource, and increases student participation and museum visitation.

### **Purpose**

The purpose of DMSAC is to support the activities at the Davis Museum at Wellesley College (the Davis), and to encourage and strengthen the link between the Davis and the Wellesley College student body. DMSAC will:

- Create an inclusive and diverse group of student ambassadors for the Davis, representing and engaging a broad range of student backgrounds and academic majors;
- Expand DMSAC's focus beyond mainly developing student programming, to advise the Davis on various projects, collaborate with a range of student orgs on campus, and to forge connections with the Friends of Art groups and Wellesley alumnae;
- Develop and improve communication and relationships between DMSAC members and all Davis staff, and to integrate DMSAC activities more closely with the activities of the Museum.

### **Structure**

DMSAC is a committee based student organization that seeks student participants on the following:

- **Coordinator:** Leadership position for a rising junior or senior. This student will report to the Manager of Museum Education and Programs and will assist with coordinating meetings,

creating agendas, scheduling visits or lunches with Davis staff, and managing the DMSAC budget. Though not a requirement, ideally the Coordinator has had previous involvement with the Davis. **(filled)**

- **Programming:** Students interested in planning special events for the Wellesley College student community at the Davis, such as gallery talks, lectures, job panels, field trips, workshops, study breaks, and after-hours events (Davis After Dark). **(3-5 positions)**
- **Communications:** Students interested in managing the DMSAC Facebook account, mailing list, potential Instagram or Snapchat accounts, the DMSAC blog, creating spam, and also advising Davis staff on the best strategies for engaging with students on campus. **(3-5 positions)**
- **Friends of Art:** Students interested in connecting DMSAC with Friends of Art at the Davis, through special programming and initiatives (i.e. mentorship network). **(2-3 positions)**
- **Special Projects/Research:** Students interested in special research projects, such as the Dorm Art inventory project. **(3-5 positions)**
- **Campus Liaisons:** Students interested in connecting and collaborating with other student orgs on campus, such as the Art History club. **(2-3 positions)**

#### **Application requirements:**

To apply, please submit the following requirements:

1. Short response: in no more than 500 words, please share 1) Why you would like to be a member of DMSAC; and 2) What you will uniquely bring to the group.
2. Résumé: please make sure that your résumé includes your graduation year, concentration (or academic interests, if you're undeclared), and best contact information.
3. DMSAC interests: please indicate which two sub-committees interested you most. If you are interested in the Coordinator position, please write a brief description of your leadership experience. If you are participating in travel abroad opportunities, please include which semesters you are available on campus.

**Apply by submitting the required application materials via email to Arthurina Fears, Manager of Museum Education and Programs, [afears@wellesley.edu](mailto:afears@wellesley.edu), and copy Caroline Beatrice, DMSAC Coordinator, at [cbeatric@wellesley.edu](mailto:cbeatric@wellesley.edu), by 11:59pm on Wednesday, September 6, 2017.**

**For additional questions, please contact Arthurina Fears, Manager of Museum Education and Programs, [afears@wellesley.edu](mailto:afears@wellesley.edu).**