

Exhibit

In response to the Covid-19 pandemic, Wellesley College has instituted several programs, guidelines and policies to safeguard our community in line with local, state and federal standards. The College has also developed specific policies for being on campus. Our Covid-19 Health and Safety Program can be found at this website: <https://www.wellesley.edu/coronavirus>. It is expected that anyone approved to be on campus - faculty, staff, students, contractors, consultants, etc - will follow these guidelines and review the website for any updates on a frequent basis. Noncompliance may be subject to removal from campus temporarily or permanently after a review.

Outlined below are additional specific requirements for all contractors and consultants.

1. The College requires that prior to starting work on campus, the contractor/consultant provides a “covid safety” contact to include a phone/email. This information must be sent to the College’s Project Manager who will share this information with the College’s Director of Environmental Health and Safety. At a minimum, the contractor will ensure employees are conducting daily health checks (see #3 below), and track who is on site, when and where. If available, contractor will provide vaccine status information for employees as needed. This includes sub-contractors.
2. Masks will be required for all when working in campus buildings except in the following situations:
 - a. When outdoors on campus grounds
 - b. When working within a defined construction zone indoors or outdoors (example - working in a space closed off from the public with fencing, caution tapes, and other acceptable methods, and identified clearly as a “construction zone” so there is no contact between the contractor and students or employees)
 - c. Working in a campus building where no students or staff are present.
3. Ensure all employees conduct a daily self-check for signs or symptoms of Covid-19. No one who is sick or displaying symptoms of covid-19 is allowed on campus. If a worker gets sick during the work day while on campus, they must leave immediately and contact the College’s Project Manager *and* the Director of Environmental Health and Safety within 30 minutes and disinfect the site where the sick employee was working.
4. In the event an individual who works on the site (works for the contractor or a sub-contractor tests covid positive, contact the College’s Project Manager *and* the Director of Environmental Health and Safety within 4 hours. Provide the following information when reporting a covid positive case:
 - Where the person was working on campus (specify exact location(s)).
 - The date the person tested positive
 - Are they symptomatic or asymptomatic
 - The last day and time they were on campus
 - Were they in contact with any Wellesley College employee, if yes, who.

- If the individual came in contact with a College employee, the information will be passed onto our contact tracing team.
5. Contractors are encouraged to eat and drink outside of campus buildings.

Contact Information:

Facilities Management & Planning Main Service Line - 781-283-2767

Environmental Health and Safety Office 781-283-3882 or ehs-staff@wellesley.edu

Campus Police Non-Emergency Phone - 781-283-2121

Wellesley College Contact Tracing: 781-474-0383