Instructors:

Prof. Thomas Hansen, Founders Hall 412; ext. 2255; Office hours are both scheduled and flexible: definitely scheduled on Mon & Thur., 11:10-12:20, and usually the same times on Wed. Afternoon appointments also frequent, e.g., Mon 1:30-2:00. Please contact Herr Hansen: thansen@wellesley.edu.

Prof. Mark Römisch, Founders Hall 408; ext. 2587 Office hours are both scheduled and flexible: Wed. 12:30-1:30 and otherwise by appointment. Please contact Herr Römisch: mroemisc@wellesley.edu.

Objectives of German 101-102:

This is a two-semester, four-skills course. This means that we emphasize listening comprehension, speaking, reading, and writing. The fifth skill of culture is also incorporated into the process. After the second semester of this course you should be able to:

• perceive all the sounds of German and distinguish them from one another
• pronounce German accurately enough to be understood by a native speaker
• express ideas in simple sentences using vocabulary from the textbook
• read and understand simple, non-technical German prose
• guess intelligently at new vocabulary items
• write a paragraph in German both with and without a dictionary about topics covered in the text without any major errors.

You will also have been introduced to important aspects of everyday culture in the German-speaking countries, for example, climate and geography, family life, school and university life, jobs, and urban life, and how they differ from North American culture. You will also gain insights into cultural and historical differences between the Federal Republic, Switzerland, and Austria and gain an elementary knowledge of some more problematic aspects of contemporary German life such as nationalism.
Materials for German 101-102:

(a) Required texts

- *Neue Horizonte; A First Course in German Language and Culture.*
- Workbook - laboratory manual (Student Activities Manual) to accompany *Neue Horizonte.*

The book and workbook are available as a package (“bundle”) in the Wellesley College Bookstore. Alternatively, the bookstore carries a cheaper loose-leaf version. From the publisher’s website you can buy the on-line version and print out chapters as you need them. For this you need to purchase a passkey. Go to: coursesmart.com. Do NOT buy the Quia passkey if it is offered. Instead, please purchase the workbook, i.e., *Student Activity Manual* (SAM) separately from the WC bookstore. You will need this important tool: for each chapter you will tear out pages and hand them in.

(b) Required On-line Audio Program

The digitized audio program accompanying the basic text is a crucial component of the course. You have access to this component as web stream audio on the German 101-102 homepage. Thus, you can practice at your own computer or on any machine on campus. Plan to listen to the audio program for each chapter (preferably 20-30 minutes per day 4 days a week). Please do the dictation (*Diktat*) in the laboratory manual at the end of each chapter and hand this in to be corrected by your instructor.

- The German Department website: [http://www.wellesley.edu/german](http://www.wellesley.edu/german)

- On that site you will find our course website, which links to the audio program: [http://academics.wellesley.edu/German/Academics/101/German101-102/German_homepage/german_home.html](http://academics.wellesley.edu/German/Academics/101/German101-102/German_homepage/german_home.html)

- To use the Audio Program: User name: GermanStudent
  Password: Berlin1989

(c) Additional Video and Audio Components for self-study and enrichment

- *Neue Horizonte On line:*

  The publisher offers a Neue Horizonte website: [http://college.cengage.com/languages/german/dollenmayer/neue_horizonte/7e/student_home.html](http://college.cengage.com/languages/german/dollenmayer/neue_horizonte/7e/student_home.html), which gives you free access to a variety of activities that will help you along the way. Even though these activities are not listed on the syllabus, they will help you to prepare for tests and quizzes. For each chapter of the textbook, you will find audio flashcards, video materials and additional information about different aspects of German culture covered in that chapter. You will also find a rubric entitled "ACE the test". With this feature you can take practice tests as you
prepare for quizzes and exams. Via this website, you can also listen to the audio files accompanying the textbook ("In-text" Audio CD). The bundle available at the bookstore contains the CDs with these files.

You will also need access to a second set of audio files, called “SAM” files (SAM – Student Activity Manual). These files will be provided via the German department website and/or the library’s website. We are currently in the process of redesigning these websites. Access information will be announced in class later this week.

- **Video Programs:**
  As part of every chapter, we shall view segments of the new *Neue Horizonte* video.

### Course Policies

Your instructor may elaborate and amend these.

(a) **Daily Attendance and Participation:**

*Regular attendance is crucial* to your success. Tell your professor (if possible, ahead of the missed class) if you must miss class for illness or family emergency, and be in touch afterwards for help so you can catch up. Your level of participation and preparation constitutes a significant portion of your grade. Please be in close communication with your instructor if you must, for any reason, miss class. If you accumulate 4 unexcused absences, you may be asked to withdraw from the course. Also, please note:

- Please **silence all cell phones** in the classroom. Laptops are not ideal here. Use a traditional notebook for class work, but feel free to write homework assignments on your computer.
- Please do not chew gum in class.
- Please do not eat during class. Drinks in spill-proof containers are fine, but please finish breakfast before arriving.

(b) **Homework:**

The date noted in the left column of the syllabus is the day on which the assignment is due. It is important for your progress to complete assignments on time (otherwise you easily fall behind). Please write homework **legibly in ink** (never pencil, please) and leave a **blank line** between each line of text. Of course, you may also type homework and print it out. Your textbook includes instructions on the proper use of Umlauts in German. These are crucial for German orthography. On each assignment, please give your name and identify the assignment (e.g., p. 67/D) at the top of the page.
(c) Workbook:

Familiarize yourself with the Workbook/Laboratory Manual [AH=Arbeitsheft]. Annotations in the margins of Neue Horizonte coordinate the textbook with exercises in the Workbook and Lab Manual. Assignments in the Workbook and Lab Manual are usually self-correcting (we will distribute answer keys) reinforce new material. Some students prefer to do them after reading new grammar; others prefer to do them after working with the new material in class. Find the method that works best for you, but whatever you do, do not leave all the workbook assignments for one sitting.

The completed workbook exercises are due the day of the chapter test. **Please collate the workbook section and the lab section, correct it in a different color ink, staple and hand in when due.** Your care in correcting errors is more important than the errors themselves. We are interested in which exercises and topics pose difficulty, and we pay attention to your own effort and progress in this independent segment of the course. We correct those sections (Diktat and random others in the AH) for which you have no answer key.

Note: You can review the semester is to work through the Zusammenfassung und Wiederholung [Summary and Review] sections 1 and 2 in the Arbeitsheft. These short grammar presentations are followed by self-correcting exercises.

(d) Tests:

**All tests and quizzes are administered under the honor code.** Please keep in mind that the two sections may have quizzes at different times. There will be 7 short vocabulary (Wortschatz) quizzes [abbreviated Wq] and 7 chapter tests (ca. 40 minutes) throughout the semester. They are noted on the syllabus. Do not discuss this material with students in other sections who may not yet have taken the tests and quizzes. There is no midterm exam.

The Registrar will schedule our final exam. The time and room will be announced as soon the information is available.

Grading:

- Semester grades are based on the following point distribution. Progress during the course will be taken into consideration.

  - Class participation (see below)  60
  - Chapter Tests (7 x 100)  700
  - Vocabulary quizzes (8 x 30 points)  240
  - Final work: Scheduled Final Exam  300

  **Point total for semester:**  1300
Class participation and preparation: This grade reflects your willingness to speak in class and participate actively in pair and group work. It also takes into account the consistency of your preparation for class. Although letter grades are not given for daily written homework assignments, they are marked with a system of checks: check = expected level or higher; check minus = below expectation); or zero if an assignment is not received.

(e) Having Problems?

Don't hesitate to come to your instructor about any aspect of the course that is a cause of concern. We will try to help you with particular aspects of the language and will suggest study skills. There is also peer tutoring available through the Learning and Teaching Center (LTC). Your instructor will set you up with a tutor if this is advisable.