

# Transgender Student Resource Guide

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This guide is meant to be a compilation of resources for transgender, nonbinary, gender nonconforming (GNC) and questioning students at Wellesley College. Feel free to share this resource guide with your siblings.

To request something to be added to this document, please email [mcasolar@wellesley.edu](mailto:mcasolar@wellesley.edu) and a [g100@wellesley.edu](mailto:g100@wellesley.edu).

# On-Campus Resources

Office of the LGBTQ+ Programs and Services

AJ Guerrero, M.S.

Coordinator of LGBTQ+ Programs and Services

Office of Intercultural Education

[ag100@wellesley.edu](mailto:ag100@wellesley.edu)

781-283-2682

QConnectors

LGBTQ+ Programs and Services:

Facebook: <https://www.facebook.com/WellesleyCollegeLgbtProgramsServicesOffice/>

Instagram: @wellesleylgbtq

LGBTQ+ Student Groups:

**blackOUT:** blackOUT serves to create an inclusive and comfortable space for all students of African descent at Wellesley who identify as queer (LGBT\*QIA) or questioning

**Familia:** Familia is a group for LGBT\*QIA\* & Questioning Latin@/Latinx students on Wellesley College's campus

**Tea Talks:** Group for LGBTQ and questioning students of Asian descent

**Siblings:** Support and community for students who identify as TGNC (transgender and gender nonconforming)

**QTSAQ** (Queer and Trans South-Asian Coalition)

**Wildcards** for students who identify as asexual and/or aromantic

## **Off-Campus Resources**

**Riverside Community Care Resource Guide**: Supportive resource for those who identify as LGBTQAI+, and for their friends, family in the Boston metro area.

**Framingham GLASS Drop-In Center for LGBTQ Youth of Color**: Framingham GLASS offers a safe community space for LGBTQ youth of color and their allies ages 13-25. The center provides activities, games, movies, and hang-out space along with free food, toiletries, and safer sex supplies like condoms. Drop-in hours are 4:00 – 7:00 PM Tuesday and Thursday. In addition, the program offers one-on-one support, STI/STD testing, treatment, PrEP, and other services between 11am to 4pm Monday through Friday. For people over the age of 25, they may receive individual prevention, counseling and testing services on a one-to-one basis. Contact LB Moore at lbmoore@jri.org for more information and follow on Facebook at [www.facebook.com/framinghamglass](http://www.facebook.com/framinghamglass).

**Boston Area Trans Support**: BATS is a support group for trans and non-binary people who are 18+ and living in and around the Boston area. Join us if you are looking for support in understanding your gender identity, help with coming out or transitioning, emotional support, a sense of community, a place where you belong, or just to meet relatable people. Anybody who identifies as trans (transgender, transsexual, non-binary, genderqueer, genderfluid, agender, bigender, pangender, intersex, etc...) or who is sincerely questioning their gender identity is welcome. Visit <https://massbats.org/> under “Join Us” to join the support group.

**The Boston Alliance of Lesbian Gay Bisexual Transgender Queer Youth (BAGLY)**: The Boston Alliance of Gay, Lesbian, Bisexual and Transgender Youth, is a youth-led, adult-supported social support organization, committed to social justice and creating, sustaining, and advocating for programs, policies, and services for the LGBTQ+ youth community.

<https://www.bagly.org/contact>

[info@bagly.org](mailto:info@bagly.org) | (617) 227-4313 | 28 Court Square Boston, MA 02108

## **Online/over the phone Resources**

**The Trevor Project:** A non-judgmental hotline with LGBTQ-sensitive trained counselors you can contact through a call, text, or chat during a mental health crisis and/or suicidal thoughts. Available in the United States.

- [Trevor Lifeline](#); 1-866-488-7386; Available 24/7; Free
- [TrevorText](#); Text the word “Trevor” to 1-202-304-1200; Available Thursday and Friday 4 p.m. to 8 p.m. ET; Standard messaging rates apply<sup>8</sup>
- [TrevorChat](#); Enter the online portal on The Trevor Project’s website; Available 7 days a week, 3 p.m. to 9 p.m. ET; Free
- [Trevor Space](#); online community for LGBTQ+ people ages 13-24; portal on The Trevor Project’s website

**Trans Lifeline:** A 24/7 hotline available in the U.S. and Canada staffed by transgender people for transgender people. Trans Lifeline is primarily for transgender people in a crisis, from struggling with gender identity to thoughts of self-harm.

- Contact information:
  - United States; 1-877-565-8860; Available 24/7
  - Canada; 1-877-330-6366; Available 24/7

**Fenway Health Helpline:** Fenway Health provides information, help, and referrals to LGBT callers. They also have a peer listening line.

- LGBT Helpline (25+); 1-617-267-9001; Toll-free: 1-888-340-4528; Monday – Saturday 6 p.m. – 11 p.m. ET
- Peer Listening Line (25 and under); 1-617-267-2535; Toll-free: 1-800-399-PEER; Monday – Saturday 5:30 p.m. – 10 p.m. ET

**[Crisis Text Line](#):**(also available in Canada and the UK) This crisis text line is not specifically for LGBTQ+ people, over 40% of their texters identify as LGBTQ+, and responders have received specific training for LGBTQ+ needs.

**[National Domestic Violence Hotline](#):** provides life saving tools and immediate support to empower victims and survivors to find safety and live free of abuse. They also provide support to friends and family members who are concerned about a loved one.

[Chat available here.](#)

**[LGBT National Help Center](#)**: offers a national hotline for both youths and seniors, as well as online peer support chat rooms and a weekly youth chatroom for queer kids age 19 or younger.

**[Gender Spectrum](#)**: an advocacy organization for LGBTQ+ kids and teens, which is continuing to offer the online groups and programs.

- **[Resource Page](#)**: here you can register to be part of ongoing online or phone discussion groups for kids, teens, parents, grandparents, facilitators, and more
- **[Live Stream Webinars](#)**: Gender Spectrum regularly hosts webinars, with their most recent being about how to understand gender for parents

**[Believe Out Loud](#)**: is a faith organization that advocates for LGBTQ+ inclusion. They are currently compiling a list of LGBTQ-inclusive places of worship that live stream services online

## **Helpful Websites**

**Pronoun Dressing Room:** A website where you can enter your name and pronouns and read a story about yourself with various pronouns. This is really helpful when you want to try out a new name or set of pronouns for yourself.

**Practice with Pronouns:** Here you can practice using a set of pronouns. This is a helpful resource with folks who are not used to using singular they pronouns or neopronouns. This is a helpful resource for trans, nonbinary and gender nonconforming folks and their allies.

**Transgender Teen Survival Guide:** This is a tumblr page with a huge amount of information and resources for trans, nonbinary and gender nonconforming folks. They have a long [FAQ](#) and guides for [transfeminine](#), [transmasculine](#), and [nonbinary](#) folks.

**Johns Hopkins Center for Transgender Health:** Looking for resources on transgender health and well-being? This website offers a variety of resources from Johns Hopkins and beyond to ensure you and your loved ones have the information you need to live fully and authentically.

**9 Strategies for Quarantining in a Non-LGBTQ+ Affirming Environment:** With help from queer therapists and experts from The Trevor Project, here's how to endure isolation with those who might not accept your identity.

## **Scholarships and Resources**

**Scholarships and Resources for Transgender College Students:** EDUMED developed a guide to organize specific scholarships relating to Trans students. It was designed to help Trans students find the resources they need to make their dreams a reality.

## **Resource Kits**

**Coronavirus Resource Kit**: This kit is a collectivized document that will be updated as more mutual aid projects and resources appear online. This compilation features resources from disabled, queer, elderly, Asian, and indigenous people. This includes mutual aid projects from Seattle, Philadelphia, DC, Twin Cities, Boston, and Chicago.

**Mutual Aid Document Tree**: US based resource for those who are seeking aid, and for those who are also trying to organize mutual aid in their own communities.

**Database of Localized Resources During COVID 19 Outbreak**: Collection of mutual aid resources at both local and national levels. Note that this document is constantly evolving and is a moderated google sheets document.

**Trans Equality's resource pack for trans people on COVID-19**: Resource pack specifically focusing on the unique medical needs of the trans community, including: tools for creating a plan of action, important resources, mutual aid and emergency funds.

## **Changing OneCard**

Trans, nonbinary and GNC students may want to change their name and/or photo on their OneCard. This can be done through Campus Police, for no charge as long as students exchange their old OneCard for the updated one. Students can take new photos and have their OneCard updated at Campus Police Monday-Friday 8am-4pm. For more information please email Brian McMenam, OneCard/Office Manager of Campus Police at [bmcmenam@wellesley.edu](mailto:bmcmenam@wellesley.edu).

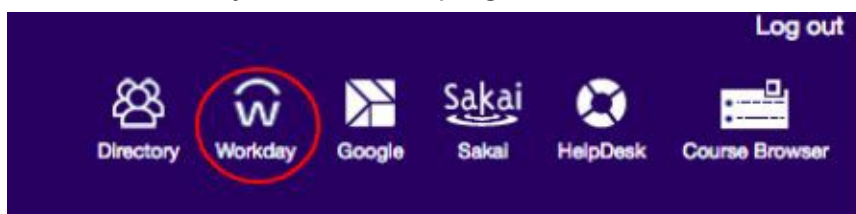


## Changing Name on Workday

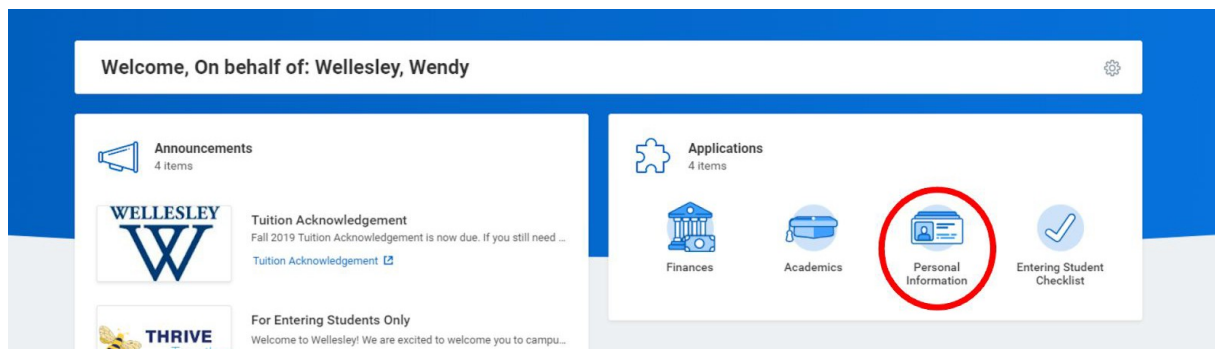
Trans, nonbinary and GNC students may want to change their name and/or photo on Workday. This can be done by following the steps outlined below.

**\*Important Note: Changing your name on Workday is visible to parents/guardians when they log on to make payments through Workday/Nelnet.\***

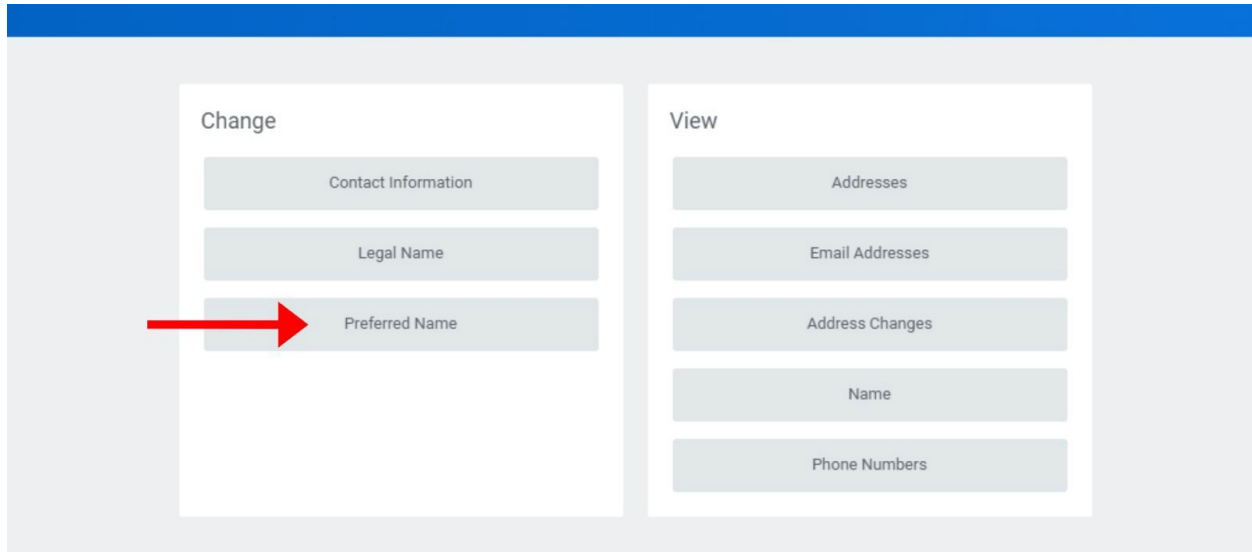
1. Log in to your [MyWellesley Portal](#).
2. Click on the Workday icon in the top right corner of the screen.



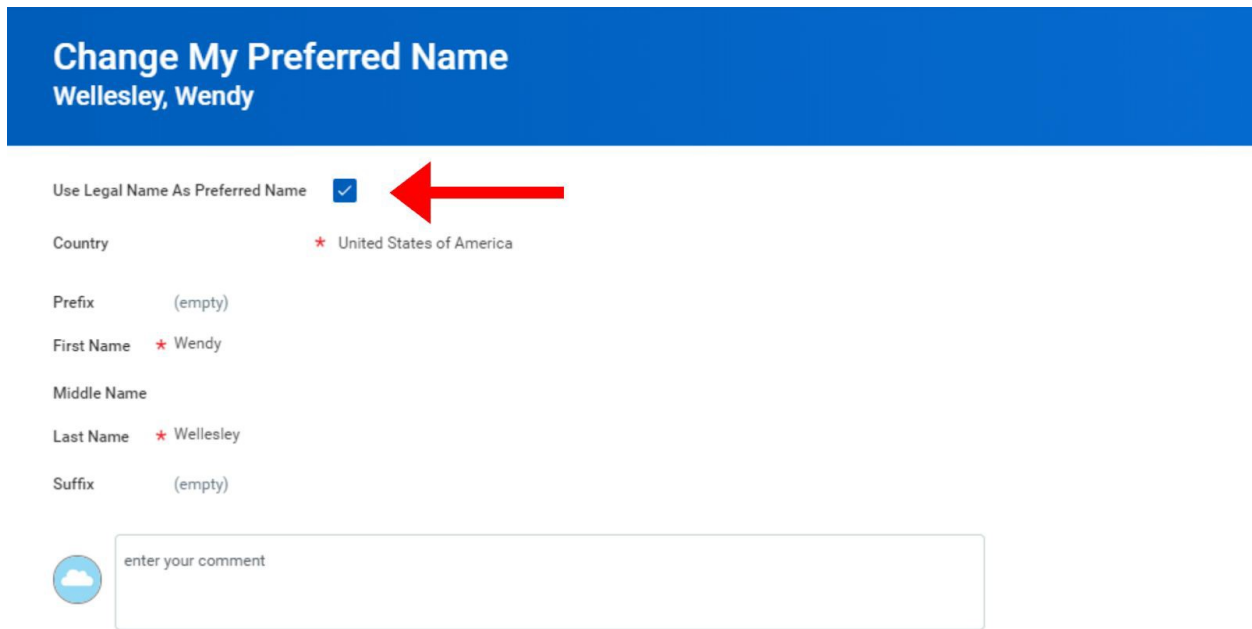
3. Click on the **Personal Information** button in the Applications menu.



- 4 From the **Personal Information** worklet, in the **Change** column click the **Preferred Name** button.



- 5 You will see a screen displaying your current preferred name. If the box labeled **Use Legal Name As Preferred Name** is checked, uncheck this box by clicking on it.



- 6 Once you uncheck the **Use Legal Name As Preferred Name** box, you will be able to edit your name. Make your changes in the appropriate fields. Note that you cannot edit your last name.


## Change My Preferred Name

Wellesley, Wendy

Use Legal Name As Preferred Name

Country \*

Prefix

First Name \*  

Middle Name

Last Name \*

Suffix

7. Once you have made all of your changes, click **Submit**. If the name change was successful, the following screen will confirm this and your name change will be complete.
8. If the name change was not successful, the following screen will read **Event saved. Awaiting submission**. A red bar at the top of the screen will read **Error**. Click on **View All** in the red error bar, make a note of what the problem was, then click **Revise** and fix the problem described in the error message. Submit again. If the name change was successful this time, the following screen will confirm this and your name change will be complete.

## **Changing Name on Gmail**

Trans, nonbinary and GNC students may want to change their name and/or photo on Workday. This can be done by following the steps outlined below.

1. Log into GMail.
2. Click on your icon in the top right corner of the screen.
3. Click on “Personal Info” at the left side of the screen.
4. Under “Profile,” click on “Name.”
5. A new screen should open, giving you the option to change your name. Once you type in your name, click save. Your new name should be saved. It might take a few days for the changes to show up everywhere.

## **Template Email to Professors**

If you would like your professors to call you by a different name or use certain pronouns for you, you may want to email them and let them know what your name/pronouns are. Below is a template email that you can use and personalize as appropriate. Feel free to make any changes to reflect your own voice!

I would personally recommend that you send this email as early as possible! I usually send mine the week before classes start so professors can make note of my name and pronouns before classes start.

Dear Professor [name],

My name is [preferred name], and I will be attending your course [blank] on [days] at [time] this [term]. On your roster, I am likely listed as [legal name]. I would greatly appreciate it if you refer to me as [preferred name] and use [pronouns] when referring to me. Thank you for your understanding, and I look forward to starting your course next week.

Sincerely,

[Preferred name]

[pronouns]

# **Discrimination Report Process**

Director of Nondiscrimination Initiatives and Title IX Coordinator/504 Coordinator

Kate Upatham

[titleix@wellesley.edu](mailto:titleix@wellesley.edu)

781-283-2451

Location: Schneider Center 214

The Director of Nondiscrimination Initiatives and Title IX Coordinator/504 Coordinator is available to provide information to students regarding the College's bias-related incident reporting program, including policies, investigation process, and interim and other remedies, and works with other on-campus resources as appropriate. The Director is also available to coordinate with offices at other institutions of higher education.

To make a report of discrimination or bias, complete the [Title IX/Nondiscrimination Incident Reporting Form](#) to notify the Office of Title IX/Nondiscrimination Initiatives.

## **Map of Gender Neutral Bathrooms**

This resource is in progress. For more information email [ag100@wellesley.edu](mailto:ag100@wellesley.edu).