OPEN ACCESS POLICY FACTS

- The policy covers only non-commercial rights. Publishers still gain commercial rights through licensing agreements.

- You can continue to publish where you want. You do not have to publish in open-access journals.

- You can request a waiver of the policy for any article by emailing openaccess@wellesley.edu.

What version of my manuscript should I send for deposit?

The “post-print” or the “author's final version” is the correct version of the manuscript to send. The “post-print” or the “author's final version” is the version that has been peer-reviewed, reflects all edits required by reviewers, but has not yet been formatted by the publisher.

My publisher's contract states that I must sign over all copyright to the article. How can I comply with the Open Access policy?

This is a common provision in journal publishers’ contracts. The Open Access policy grants Wellesley College a non-exclusive, non-commercial license that actually predates any agreement with the publisher, so you are free to post the author’s final version to the Repository.

THE SCHOLARLY COMMUNICATIONS GROUP

The Scholarly Communications Group is comprised of faculty and librarians and reports to Academic Council’s Library and Technology Policy (ACLTP) Committee, which oversees issues related to the Open Access Policy.

For assistance with managing rights, working with the Open Access Policy, and for questions about copyright, contact the Scholarly Communications Group at:

openaccess@wellesley.edu

Prof. Panagiotis Metaxas
Faculty Director

Graham Henderson
College Copyright Officer
Clapp Library

Jenifer Bartle
Digital Library Services Librarian
Clapp Library
THE OPEN ACCESS POLICY

The Open Access Policy was approved by Academic Council on February 6, 2013. This policy allows for the retention of non-commercial copyrights and provides greater visibility of faculty-authored articles. It applies to scholarly articles authored or co-authored by Wellesley faculty subsequent to the policy adoption date.

Articles made available under this policy are posted to the Wellesley College Digital Scholarship and Archive (DSA), an open access institutional repository service. The goal of this service is to provide a place to collect, manage, preserve, and facilitate access to the College’s scholarly output, unique research holdings, special collections, and archival records.

To submit articles to the DSA under the Open Access Policy, faculty members should email the author’s final version of manuscripts of articles to repository@wellesley.edu.

Learn more about the Open Access Policy:
http://www.wellesley.edu/OpenAccess

Visit the Wellesley College Digital Scholarship & Archive:
http://repository.wellesley.edu/

COPYRIGHT: WHAT IS IT?

Copyright is a bundle of five rights. Authors may retain some, or all, of this bundle of five exclusive rights when publishing:
1. To reproduce their work
2. To prepare derivatives of their work
3. To distribute their work
4. To display their work publicly
5. To perform their work publicly

Copyright also includes the right to authorize others to perform these actions, which allows authors to sign licensing agreements with publishers and enables the Open Access Policy.

TRANSFER OF COPYRIGHT

The creator of a work owns the copyright as soon as the work is fixed in tangible form, for example, when it is saved on a hard drive.

The publisher needs a written agreement in order to publish or distribute the work.

The agreement transfers copyright to the publisher and may, or may not, give some rights back to the creator.

If you wish to have rights to your work post-publication, you need to be sure those rights are specified in any agreement you sign.

MANAGING YOUR RIGHTS

Many authors wish to retain some rights:

- To reuse their work in teaching and/or future publications
- To share their work, including through websites, subject-based preprint servers, or university faculty research collections like the DSA
- To give the right to others to use their work free of charge, if they wish
- To comply with funding agency requirements, such as those of NIH, HHMI, or NSF

Licensing agreements with publishers do not necessarily allow the author to retain all of these rights.

How to manage your rights:

Read the publisher copyright agreement. Then, before you return it to the publisher:

- Edit it to reflect the rights you want
  OR
- Attach a copy of the Open Access Policy. This document describes the default author rights to a standard copyright agreement.

The latter is recommended but not required for articles under the Wellesley College Open Access Policy.