Wellesley College

Committee on Lectures and Cultural Events

**Wrap-Up Report**

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| **Name:** |  |
| **Email or phone #:** |  |
| **Date submitted:** |  |
| **Event Name:** |  |
| **Date of Event:** |  |
| **CLCE Amount Awarded:** |  **$** |
| **Amount spent:** |  **$** |
| **Estimated # of Attendees:** |  |
| **Actual # of Attendees:** |  |

**Brief Overview of Event (overall summary, areas for improvement, etc.):**

***This is a reminder that a wrap-up report will be required following a CLCE-sponsored event. If no report is submitted, no further funding will be available to your organization.***