

Important Due Dates for Individuals 2020-21

LEAVES: Applications and Reports

Thursday, October 1, 2020 – Report on leave in academic year 2019-20 or spring 2020

Thursday, October 1, 2020 – Application for leave in one or both semesters of 2021-22 or calendar year 2022

Monday, February 1, 2021 – Memo of intent to take leave during one or both semesters of academic year 2022-23 or calendar year 2023 (*applies to tenured and tenure-eligible faculty only*)

Monday, March 1, 2021 – Report on leave in calendar year 2020 or fall 2020

MERIT REVIEWS FOR ELIGIBLE FULL AND ASSOCIATE PROFESSORS

Wednesday, March 31, 2021 – Materials from full and associate professors eligible for merit review

TENURE AND PROMOTION CANDIDATES

Monday, November 16, 2020 – List of nominators of outside evaluators of scholarly work: spring 2021 promotion or tenure decisions

Tuesday, December 15, 2020 – Materials for outside evaluators for spring 2021 tenure decisions

Friday, January 15, 2021 – Materials for outside evaluators for spring 2021 promotion decisions

Thursday, April 15, 2021 – List of nominators of outside evaluators of scholarly work: fall 2021 tenure decisions

Thursday, July 15, 2021 – Materials for outside evaluators for fall 2021 tenure decisions

TENURE-TRACK REAPPOINTMENT CANDIDATES

Monday, February 1, 2021 – Candidates submit relevant materials to the CFA and to their R&P

FACULTY ON TERM APPOINTMENTS

For lecturers and senior lecturers on multi-year contracts which end at the end of 2021-22 and for lecturers and senior lecturers on one-year contracts: Candidates submit relevant materials to the CFA and to their R&P by Monday, February 1, 2021

INSTRUCTORS IN SCIENCE LABORATORY (ISLs)

For ISLs on their first one-year contract, eligible for reappointment to a second one-year contract: Candidates submit relevant materials to their R&P and to the provost/dean of the college by Monday, February 1, 2021

For ISLs and senior ISLs on multi-year contracts which end at the end of 2021-22 and for ISLs on a one-year contract who are eligible for reappointment to a multi-year contract: Candidates submit relevant materials to the CFA and to their R&P by Monday, February 1, 2021

Important Due Dates for R&Ps 2020-21

Submit Recommendations to the Committee on Faculty Appointments:

Thursday, October 1, 2020 – Reappointments of PERA faculty being reviewed in the fall

Thursday, October 15, 2020 – Tenure (assistant professors)

Monday, February 15, 2021 – Deadline for departmental R&Ps to bring recommendations for *initial* appointments to the ranks of associate professor and full professor (i.e., senior hires) to the CFA for its approval

Monday, March 1, 2021 – Reappointments of tenure-track faculty requiring one-year notification (See *Articles of Government*, Book I, Article IX, Section 4)

Monday, March 15, 2021 – Tenure (associate and full professors)

Thursday, April 1, 2021 – Reappointments and/or promotions of PERA faculty being reviewed in the spring

Thursday, April 15, 2021 – Promotion to full professor

Submit Recommendations to the Provost and Dean of the College:

Monday, March 1, 2021 – Recommendations for reappointments of Instructors in Science Laboratory (ISLs) on their first one-year contract, eligible for reappointment to a second one-year contract

Monday, February 15, 2021 – Recommendations for ISLs on a one-year contract, eligible for reappointment to a multi-year contract, and for ISLs and senior ISLs on multi-year contracts which end at the end of 2021-22

Monday, February 15, 2021 – Request to appoint an individual after her/his fourth year of service as a visiting lecturer to a term contract as lecturer

Monday, February 15, 2021 – Recommendations for reappointment of lecturers and senior lecturers on multi-year contracts which end at the end of 2021-22 and for lecturers and senior lecturers on one-year contracts

Spring 2021 – Recommendations for contract renewals of term faculty (i.e. visiting lecturers) with one to three years of service at the college

Submit to the Provost and Dean of the College:

Wednesday, September 30, 2020 – Verification of 2019-20 annual conversations for tenure-track faculty members and faculty on term appointments (i.e. lecturers and senior lecturers), instructors in science laboratory, and senior instructors in science laboratory; verification of 2019-20 conversations for tenured second- and fifth-year associate professors

Thursday, October 15, 2020 – Names of candidates to be considered for early promotion to full professor in spring 2021