Storage Policies

It is each student’s responsibility to be proactive about packing and storing their personal belongings for winter and summer breaks or while studying abroad. International students must store as many items as possible in their residence halls and in off-campus storage facilities before requesting storage space at Slater. (Please contact Residential Life regarding storage policies in the Residence Halls.)

Storage space at Slater International Center is extremely limited and is on a request only, first come first served basis. Please contact Ying Chen at 781-283-2082 to request permission to store your items and to verify that space is available. If space is available, the following guidelines and procedures apply:

General Guidelines:
- Storing items at Slater is at your own risk. Slater is not responsible for any damage or loss of stored items. Personal items of importance should not be stored at Slater.
- To protect storage items, the Slater storage room is kept locked and can only be accessed for drop-off or pick-up during business hours (8:30am-4:30pm, Monday through Friday).
- International Students may store 1 medium sized item or 2 small items in the Slater storage room.
- International students studying abroad may store 2 items in the Slater storage room.
  - If you are an international student studying abroad we strongly recommend seeking external storage options outside of Wellesley College. Please review off-campus storage options on page 2.
- Examples of storable items include:
  - 1 suitcase
  - 1 medium or small storage box
  - 1 medium or small plastic storage bin
- The following items cannot be stored at Slater:
  - Refrigerators
  - Futons (or any furniture items)
  - Unboxed bicycles
  - Boxes or bins larger than a standard size suitcase
  - Fans
  - Food
  - Open items (unclosed and unsealed boxes or bags cannot be stored)
  - Legal documents or other personal information

Drop Off:
- Contact Ying Chen to let her know when you plan on dropping off your items.
- Items may be dropped off during regular business hours (Monday-Friday 8:30am-4:30pm).
- You must be able to lift and carry your own belongings down the staircase and into the storage room.
- Any items left outside of the storage room (anywhere inside of Slater or on the front porch) will not be put in the storage room on your behalf. Items left outside of the storage room will be donated.
- All storage items must be labeled with a proposed pick-up date and listed on the Storage Log. Labels can be requested by email and will be available at drop-off.
- All items must be securely stored and placed together in the storage room.

Pick Up:
- Contact Ying Chen to let her know when you plan on picking up your items.
- Items may be picked-up from the Slater during regular business hours (Monday-Friday 8:30am-4:30pm).
- Items must be picked up within 30 days after the proposed pick-up date (indicated on label and log).
- Any item not picked up within the 30 day period will be donated.
Off-Campus Storage and Shipping Options

Wellesley College has requested the services of a storage and shipping company for your convenience. The contact information is as follows:

New England Pack and Ship
http://www.newenglandpackandship.com/
33 Highland Avenue
Needham, MA 02494
781-449-1231

Representatives visit Wellesley College in May to sell boxes and remove items to be stored off-campus. Please contact Residential Life for information regarding these visits.

Below are some other local storage and shipping options:

**Storage**

**All-American Storage** (http://www.allamericanselfstorage.com/)
14 Mill Street, Natick, MA 01760
888-274-0918

**Boomerang Storage** (http://www.boomerangstorage.com/schools-serviced-c-2/wellesley-college-c-2_67/)
Box kit delivery date: Outside Billings Hall on 5/11

**Campus Cardboard** (https://www.campuscardboard.com/)
877-508-3200

**Collegeboxes.com** (http://www.collegeboxes.com)
866-269-4887

**Door-to-Door Storage** (http://www.doortodoor.com)
888-366-7222

Door-to-Door delivers storage units directly to Wellesley’s campus. One unit is 5’ wide X 8’ long X 7’ high – enough to fit about 50 medium sized boxes. Once your belongings are in the unit, Door-to-Door will take the unit away for storage and deliver it back to the campus when you return in the fall. Please contact Door-to-Door directly for service and delivery fees. Please note: one unit can be shared among several people to make the cost more reasonable per person.

**Extra Space Storage** (http://www.extraspace.com)
171 Milton Street, Dedham, MA 02026
877-309-3269

*Self-Storage, Vehicle Storage*
EZ Storage ([http://www.ezstoragenow.com](http://www.ezstoragenow.com))
336 Speen Street, Natick, MA 01760
508-653-2224
*Self-Storage, Vehicle Storage*

Fortress ([http://www.thefortress.com](http://www.thefortress.com))
99 Boston Street, Boston, MA 02125
617-288-3636
*Storage*

877-215-2105
*Pick-up & Delivery Storage Service/Domestic Shipping*

New England Student Services ([http://www.nestudentservices.com](http://www.nestudentservices.com))
PO Box 334 Manville, RI 02838
401-405-0920
*Pick-up & Delivery Storage Service*

Boxes on Sale at Wang Campus Center
781-449-1231 or email packstore@verizon.net
*Storage & Shipping*

**Shipping**

Collegeboxes.com ([http://www.collegeboxes.com](http://www.collegeboxes.com))
866-269-4887
*Storage & Shipping*

Boxes on Sale at Wang Campus Center
781-449-1231 or email packstore@verizon.net
*Storage & Shipping*