# APPENDIX C: Requesting an ‘Expedited Review’

**Instructions**

If you would like to request an expedited review, please complete and submit this form, the IRB Cover Sheet and a 1-2 page summary (see “What To Submit”) of your project to the IRB Administrator, Kenji Thrash-Correia, irb@wellesley.edu. If you have any questions, please email Nancy Marshall, IRB Chair.

All PIs are encouraged to request an expedited review if the circumstances warrant it, and your funder does not require a full (convened) committee review. However, the IRB chair may still require a full, convened review of an eligible research study, if she/he considers it useful or appropriate.

The expedited review procedure may not be used where identification of the subjects and/or their responses would reasonably place them at risk of criminal or civil liability or be damaging to the subjects’ financial standing, employability, insurability, reputation, or be stigmatizing, unless reasonable and appropriate protections will be implemented so that risks related to invasion of privacy and breach of confidentiality are no greater than minimal.

PIs are reminded that the standard requirements for informed consent (or its waiver, alteration, or exception) apply regardless of the type of review--expedited or convened--utilized by the IRB.

**Request an Expedited Review**

Please complete the following questions to request an expedited review.

**PI** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Protocol/Study Name**:\_

**Does your proposed research involve more than minimal risk?**

“Risk” is defined as the probability of physical, psychological, social or economic harm or injury as a result of participation in a research study. “Minimal risks” are those where the probability of harm or discomfort anticipated in the proposed research are not greater, in and of themselves, than those ordinarily experienced in daily life or during the performance of routine psychological or physical examinations or tests.

**Circle or mark one of the following:**

* Yes, the proposed research involves greater than minimal risk – you are not eligible for an expedited review. Please contact the IRB Administrator, Kenji Thrash-Correia, irb@wellesley.edu, for information on a full (convened) IRB review.
* No, the proposed research involves no or minimal risk. Please continue.

If no, which of the categories (below) describes your research: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_