Elisabeth Luce Moore ’24 Wellesley-Yenching Program

THE WELLESLEY-YENCHING GRADUATE FELLOWSHIP

at the

National Palace Museum in Taipei, Taiwan

OVERVIEW

This one-year, full-time position is available to Wellesley College graduates thanks to a long-standing arrangement between the college and the National Palace Museum (NPM). In 1999, Wellesley received a generous grant from the Henry Luce Foundation which in part was used to endow and expand this fellowship. The grant was made to honor Elisabeth Luce Moore ’24, in celebration of her 75th reunion year. Beth Moore was born in China and was a strong supporter of the college's ties to Asia. It is fitting that the relationship of mutual admiration and respect between our college and the Museum is now closely associated with the Wellesley-Yenching Program, which honors the relationship between Wellesley and academic institutions in China that dates back to the early 1900’s.

The NPM is a very highly regarded institution with one of the world's great collections of Chinese art. Work at the Museum can be an ideal transition between Wellesley and whatever future direction one pursues. Recent fellows agree that it is an excellent opportunity to study Chinese culture in addition to Chinese art.

More information about the National Palace Museum is available via its Web site: [www.npm.gov.tw]

FELLOWSHIP DESCRIPTION

Each fellow’s responsibilities and job description will be determined, to some extent, according to the Museum’s current staffing requirements as well as the fellow’s personal background, interests and skills. The Wellesley liaison at the National Palace Museum will work with the Wellesley-Yenching Committee to place the fellow in an appropriate position(s) at the Museum. The liaison will also serve as the fellow’s advisor during her term at the Museum.

Approximately one-half of the fellow's work will be with the NPM Secretariat where she will write, translate, and revise English documents for various departments and can expect to be regarded as the resident English expert. The fellow's main responsibility will be to translate correspondence destined for a reader abroad. This means that the position mainly entails translating Chinese to English. Depending on the fellow’s Mandarin level, she may be asked to translate documents from English to Chinese. In addition to letter writing, the translator will be asked to help edit the Museum's various English publications including the information signs within the exhibitions, newsletters, and Web page materials.

The other half of the fellow's work will very likely be with the Exhibition Department for which she will undergo docent training and may be expected to conduct gallery tours as part of her work. In addition, the fellow will aid related departments in translating gallery materials, audio guides, and other exhibition materials. On occasion, the fellow may be asked to assist in special events outside of work hours, such as gallery openings, international conferences and press conferences.

The fellow must arrive in Taipei by August 15th so that there will be a period of overlap between the incoming and outgoing fellows. This period will insure a smooth transition, and the new fellow will take her position by August 21st.

A fellow’s term may be extended for a second year by mutual agreement between the Museum, the fellow, and Wellesley. Brief monthly reports should be sent by email to Elizabeth Mandeville, updating her on
your status, both professionally and personally. A more comprehensive interim report is due in December and a final report in June. Upon completion of the fellowship, the fellow and her supervisor(s) will prepare comprehensive written evaluations for the Museum’s and Wellesley’s records.

**SALARY AND OTHER CONDITIONS OF EMPLOYMENT**

The Fellow works a five-day week and is entitled to public holidays. Wellesley will provide her with round-trip airfare to Taipei, an annual stipend of $7,500, as well as reimbursement of fees for visa and work papers. Wellesley will also provide for the cost of lodging for the duration of the year, which will be arranged in advance by the previous fellow. In addition, she will receive a monthly salary from the Museum: in 2011, this was approximately NT$22,260 before taxes (about US$742), about NT$19,600 after taxes and insurance (about US$635). The Museum provides health insurance coverage for the duration of the Fellow’s employment term, however monthly deductions will be taken from your salary to pay for this health insurance.

The Museum operates a medical clinic that offers first aid at no charge and a convenience store on site for the purchase of household and personal items. Additional facilities, like the cafeteria and post office, are open to the public. Moreover, one has access to all Museum exhibits free of charge.

**SELECTION CRITERIA**

Selection criteria include, but are not limited to: proficiency in spoken and written Mandarin Chinese; an active interest in Chinese art, history and culture, or museum-related work; excellent English language skills; personal qualities such as maturity and flexibility.

**APPLICATION INFORMATION:**

To apply, submit to Elizabeth Mandeville the following: a completed cover sheet, a statement of interest (2-3 page, double-spaced essay describing your reasons for applying and strengths as a candidate), a resume, two letters of reference (one attesting to your academic strengths and another from a member of the Chinese Department certifying your skill in Mandarin Chinese), a current grade report, and a writing sample (a short paper or thesis chapter that reflects your best academic work).

**Campus Deadline: February 15, 2016**

If you are interested in this fellowship, schedule an appointment with Elizabeth Mandeville online in MyCWS
The Elisabeth Luce Moore ’24 Wellesley-Yenching Program
Campus deadline: February 15, 2016

The Wellesley-Yenching Graduate Fellowship provides students with funding to work in China for a year. Students can apply to teach English at Chung Chi College of the Chinese University of Hong Kong or at the Ginling College of Nanjing Normal University; or to work for a year at the National Palace Museum in Taipei, Taiwan. This fellowship allows Wellesley College graduates the opportunity to study Chinese language and culture, as well as a chance to explore the possibility of an overseas career.

Who is eligible?
- Wellesley College graduating seniors or alumnae.
- To teach English at the Chung Chi and Ginling Colleges:
  - Those with excellent English language skills (note: Chinese competency is not required).
- To work at the National Palace Museum:
  - Those proficient in written and spoken Chinese;
  - Those with an active interest in Chinese art, history, and culture, or in museum-related work; and
  - Those with strong English language skills;

What makes a strong applicant for this fellowship?
- Advanced language skills, both in English and, for the National Palace Museum, in Chinese;
- Personal qualities such as maturity, adaptability, and flexibility;
- A well-written personal statement and writing sample; and
- Enthusiastic letters of recommendation

How do I apply?

All applicants for the Wellesley-Yenching Program must undergo the Wellesley College campus review and nomination process in order to apply. Interested applicants should first make an appointment with Elizabeth Mandeville, Director of Fellowship Programs online through MyCWS.
Application checklist

___ Cover sheet
___ Statement of interest (2-3 pages, double-spaced)
___ Resume
___ Unofficial transcripts (Wellesley, study abroad and any other institutions)
___ English writing sample (a short paper or thesis chapter that reflects your best academic work)

In addition:

- For the Chung Chi and Ginling Colleges:
  - Three letters of reference
- For the National Palace Museum:
  - Two letters of reference: one attesting to your academic strengths, and another from the Chinese department certifying your skill in Mandarin Chinese.

Application timeline

For specific timeline information, please make an appointment with Elizabeth Mandeville at the Center for Work and Service, or e-mail her at emandevi@wellesley.edu.
This cover sheet must accompany your application for a Wellesley-Yenching Graduate Fellowship, due in the Center for Work and Service February 15, 2016

Name ________________________________ Class Year ________________

E-mail address __________________________ Citizenship ____________________

Unit # __________ Campus Phone ________________ Cell Phone __________________

Address ______________________________________________________________

Home Phone __________________________________ Work Phone __________________

I am applying for: (Please note that it is possible to apply for more than one fellowship)

q Chung Chi College, Hong Kong
q Ginling College, Nanjing, China
q National Palace Museum, Taipei, Taiwan

Checklist: (please do not staple application material)

____ This Cover Sheet
____ Statement of Interest
____ Resume
____ Writing Sample (if required)
____ Letters of Reference (2 or 3 depending on fellowship requirements) Please list the individuals from whom you have requested a letter of reference
   1. ________________________________________________________________
   2. ________________________________________________________________
   3. ________________________________________________________________

____ Transcripts: Please list all the schools from which you requested a transcript
   1. Unofficial transcripts (Wellesley, study abroad and any other institutions)
   2. ________________________________________________________________
   3. ________________________________________________________________

Please schedule an appointment with Elizabeth Mandeville online (in MyCWS, on the CWS Web site) to discuss your application.

It is your responsibility to confirm that all required material has been received by contacting Mary Beth Callery, ext. 2347