

# Instruction Sheet

## Wellesley College

*Use as a reference to help complete Medical Clearance Form*



**All students MUST complete the Medical Clearance Form and upload this via Patient Gateway (along with any required documents). *Partial submissions will not be reviewed!***

- At least one box should be checked under each section for the form to be considered complete
  - Most sections also require additional documentation (see below)
1. **MEDICAL HISTORY and EXAMINATION:** physical must be on or after 8/1/22.
    - Accepted documentation includes:
      - Copy of electronically signed office note from your last physical (usually available on an online portal)
      - Health care provider's standard physical form, filled out, and electronically signed
      - Supplemental Physical Form (available at [wellesley.edu/healthservice/incomingstudents](http://wellesley.edu/healthservice/incomingstudents)) signed by provider

*Any documentation should include past medical history, surgical history, current medications, allergies, family history, social history, date of last physical, provider signature (electronic accepted)*

- Invalid documentation:
    - Paperwork that does not include the above information (ie. Letter)
    - Paperwork that is not signed by a provider
    - Physicals before 8/1/22
2. **IMMUNIZATION HISTORY:** ALL students must upload a copy of their complete immunization record
    - Required immunizations include:
      - Hepatitis B series
      - MMR series
      - Varicella series
      - Tdap
      - Meningitis vaccine (>age 16)
      - COVID bivalent booster
    - Positive titers (blood work) may be submitted in lieu of vaccination history for the following: *Hepatitis B, MMR, Varicella*. Documentation of Chicken Pox disease alone will not be accepted.
  3. **TUBERCULOSIS SCREENING:** ALL students are required to complete the TB screening questions
    - If you answer Yes to any question, you must submit TB testing results
      - IGRA or T-spot blood work is preferred
      - If a TB test is positive, follow up with your provider and upload documentation of any further testing
  4. **INSURANCE INFORMATION:** ALL students must indicate whether they will have the Student Health Insurance Plan (SHIP) or private insurance.
    - For private insurance, you must upload a copy of your insurance card
  5. **SUPPLEMENTAL FORMS**
    - Minor Consent Form: if <18 at the time of matriculation. Will be sent to you via Patient Gateway.
    - Student Athlete History Form- if participating in a Varsity/Club sport. Sent by the athletics department.
    - Immunization Waiver Form- for any medical/religious immunization exemption request. Available at [wellesley.edu/healthservice/incomingstudents](http://wellesley.edu/healthservice/incomingstudents)