ADMINISTRATIVE COUNCIL MEETING

Wednesday, May 16, 2018

Academic Council Room, GRH 4th Floor

11:00 a.m.–12:00 p.m

**AGENDA:**

I. Approval of Minutes

II. President's Report

III. 2018 Vacation Prize: Kim Lancaster, Steering Committee

IV. 2018-2019 Administrative Council Slate Vote: Nominating Committee

V. HR Update: Carolyn Slaboden, AVP for Human Resources & EO

VI. Campus Sustainability update: Dorothea Von Herder, Coordinator of Campus Sustainability Programs & Robert Lamppa, Director for Energy, Infrastructure & Chief Sustainability Officer

VII. Alumnae Office update: Missy Shea, Executive Director of the Alumnae Association

VIII. Campus Facilities update: Dave Chakraborty, Assistant VP for Facilities Management & Planning

Open Mic/Announcements

**NOTE:**

* Please enter the Lottery to win the $2,000 Vacation Prize. At the beginning of each meeting, fill out one of the pieces of paper on the table with your name, department, and phone extension. If you don’t enter, you can’t win!
* If you have any questions or topic suggestions for future meetings, please contact the chair, Kim Lancaster.

For more information about Administrative Council, visit the Administrative Council website, <http://www.wellesley.edu/AdminCouncil/index.html>,

The first meeting for the 2018-2019 Academic Year will be held in September (date TBD), have a great summer!